

Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

TONY PEÑA
President

LINDA GARCIA
Vice President

ALICIA ANDERSON
Member

SONYA CUELLAR
Member

VIVIAN HANSEN
Member

DR. RUTH PÉREZ
Superintendent



REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

August 8, 2016

The meeting was called to order at 6:02 p.m. by Vice President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Cindy DiPaola, Director-Maintenance & Operations, led the Pledge of Allegiance.

Roll Call Trustee Tony Peña Trustee Sonya Cuellar
Trustee Linda Garcia Trustee Vivian Hansen
Trustee Alicia Anderson

Administrators Present Ruth Pérez, Superintendent
Ruben Frutos, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Ryan Smith, Assistant Superintendent-Secondary Educational Services
Deborah Stark, Assistant Superintendent-Educational Services
Kim Cole, Director-Special Education/Early Childhood Education
Cindy DiPaola, Director-Maintenance & Operations
Greg Francois, Director-Secondary Ed. & Instructional Technology
Renee Jeffrey, Director-K-5 School Support & Innovative Programs
Troy Marshall, Director-Technology
Margarita Rodriguez, Director-Research & Evaluation
Manuel San Miguel, Director-Student Services
Beatriz Spelker-Levi, Director-Personnel
Patricia Tu, Director-Fiscal Services
Greg Buckner, Principal-Paramount High School
Jerry King, Principal-Paramount Adult School
Morrie Kosareff, Principal-Buena Vista High School
Elizabeth Salcido, Principal-Paramount High School-West

Approve Agenda August 8, 2016 1.210 Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the agenda of the Regular Meeting of August 8, 2016 as amended.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Regular Meeting Minutes July 11, 2016 1.211 Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the Regular Meeting minutes of July 11, 2016.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

8-8-16 *Serving the communities of Bellflower, Lakewood, Long Beach, Paramount and South Gate.*

Great things are happening in Paramount schools

REPORTS

Employee Representative Reports

There was no CSEA representative in attendance.

TAP Interim President Christine Barboza shared that she has attended two CTA conferences. The Bargaining team attended a Summer Bargaining Institute. She added that TAP President applied and was granted full release that will allow for more time to focus on target areas. She went to a Paramount Chamber breakfast. She also shared that TAP will be hosting a Welcome Back mixer on August 26, 2016 at 3:30 p.m. at Gus's Deli.

Board Members' Reports

Trustee Anderson attended the Paramount Adult School and PHS summer graduation.

Trustee Cuellar attended the Paramount Adult School and PHS summer graduation.

Trustee Hansen attended Paramount Adult School and PHS summer graduation.

Trustee Garcia attended the Paramount Adult School and PHS summer graduation.

Superintendent's Report

Superintendent Dr. Pérez highlighted a variety of items

- ❖ Superintendent Pérez attended the PHS Summer graduation.
- ❖ Dr. Pérez shared that staff is actively planning the Jackson School Track Ribbon Cutting ceremony.
- ❖ Superintendent Pérez shared that 385 teachers participated in staff development during the summer coordinated by Ed. Services.
- ❖ Superintendent Pérez thanked the Human Resources department for completing 99% of staffing.
- ❖ Dr. Pérez shared that on Thursday, Executive Cabinet will be participating in a retreat to establish a cohesive leadership team.

Introductions – Renee Jeffrey

Renee Jeffrey received her Bachelor's Degree in Liberal Studies, her Master's Degree in Special Education and Administration from California State University, Fullerton. She is currently pursuing her Doctoral Degree at the University of California, Los Angeles.

Renee served as a general and special education classroom teacher and Resource Specialist at Fullerton School District. Then in 2006, Renee became an Assistant Principal in the Buena Park School District. She was also an Adjunct Instructor for Concordia University from 2011 to 2015. For the past nine years, Renee has served as the Principal of Pendleton Elementary School in the Buena Park School District.

Renee is viewed as being a skilled administrator who is willing to go beyond the call of duty to help students excel. She has extensive experience providing staff development and transforming schools.

We welcome Renee as the Director, Educational Services – K-5 School Support & Innovative Programs.

CAASSP Results

Margarita Rodriguez, Director-Research and Evaluation presented the Board with the recently received results of the California Assessment of Student Performance and Progress.

A full version of the CAASSP results presentation is available on the District website.

**BOARD MEETING
CALENDER**

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS
0.212

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Human Resources

Personnel Report
16-02
2.212

Accept Personnel Report 16-02, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

Educational Services

Consultant Services
3.212

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Business Services

Purchase Order Report
16-02
4.212

Approved Purchase Order Report 16-02 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month on
July 2016
4.212

Approve warrants for all funds through June with a total of \$15,305,729.02.

Acceptance of Donations
4.212

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Consultants Services
4.212

Approve the consultant services request authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Superintendent or designee to execute all necessary documents.

ACTION ITEMS

Human Resources

Proposed Revised Board Policy 4118.112, 4218.112, 4331.1 Sexual Harassment 2.213

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to accept for second reading and adopt proposed revised Board Policy 4118.112, 4218.112, 4331.1 - Sexual Harassment which reflects current state regulations.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Resolution 16-06:
Institutional Memberships for the 2016-17 School Year 2.214

Trustee Cuellar moved, Trustee Hansen and the motion carried 4-0 to adopt Resolution 16-06 authorizing Paramount Unified School District's institutional memberships for the 2016-17 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Educational Services

Let's Talk About It Consultant 3.215

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 approve Let's Talk About It consultant to provide an assessment and services for a student per our offer of Free Appropriate Public Education.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Attorney Fees and Settlement Agreement for a Special Education Student 3.216

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to approve and authorize payment for attorney fees and settlement agreement for a special education student.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Memorandum of Understanding with Los Angeles County Workforce Development Board 3.217

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the Memorandum of Understanding with Los Angeles County Workforce Development Board to establish cooperative working relationships with AJCC partners.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Business Services

Agreement with Children's Hospital Los Angeles Medical Group 4.218

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to approve the agreement with Children's Hospital Los Angeles Medical Group, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Notice of Completion – Field Service Contracts 4.219

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to accept as completed the Field Service Contracts for construction and installation of firtex for six computer labs; office renovation at Collins; replacement windows in the administration office

at Gaines; artificial turf project preparation and installation at Jackson; replacement of artificial turf in the field at Paramount High School; playground resurfacing at Wirtz, Roosevelt, Collins, Gaines, Los Cerritos, Lincoln and Hollydale Schools; and electrical for security cameras at Buena Vista, Gaines, Hollydale, Jackson, Paramount High School and Roosevelt Schools; and authorize the Superintendent or designee to file the Notices of Completion to make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Claim Rejection
4.220

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 4-0 to reject Claim No. 2016:001 submitted by an individual and remand to the District's insurance carrier for adjudication.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Claim Rejection
4.221

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to reject Claim No. 2016:002 submitted by an individual and remand to the District's insurance carrier for adjudication.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Claim Rejection
4.222

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to reject Claim No. 2016:003 submitted by an individual and remand to the District's insurance carrier for adjudication.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Sale, Disposal or Recycle of
Surplus Property
4.223

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 4-0 to authorize staff to identify surplus or obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Agreement for Services with
Forsyte IT, Inc. Solutions for
2016-17
4.224

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the 2016-17 contract agreement with Forsyte IT Solutions to provide configuration and implementation services for online providers, as appropriate, to meet all deadlines, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Resolution No. 16-07,
Resolution of the Board of

Trustee Anderson moved, Trustee Hansen seconded and the motion carried 4-0 to adopt Resolution No. 16-07, authorizing the special

Education of the Paramount Unified School District Ordering a School Bond Election and Authorizing Necessary Action in Connection Therewith
4.225

election of the 2016 Bond Proposition to be held within the District's boundaries on November 8, 2016.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Agreement for Consultant Services with Leadership Associates, LLC
4.226

Trustee Anderson moved, Trustee Hansen seconded and the motion carried 4-0 to Approve the Trustee Garcia moved, Trustee Hansen seconded and the motion carried to Agreement for Consultant Services with Leadership Associates, LLC, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

Revision 4 of Resolutions 15-19 through 15-28, Signature Authorizations
4.227

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to approve Revision 4 of Resolutions 15-19 through 15-28, Signature Authorizations through December 13, 2016.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 - Trustee Peña

INFORMATION ITEMS

Educational Services

Renaming of Offices in Educational Services and Align with Responsibilities

The Board received as information the renaming of offices in Educational Services in order to align with responsibilities.

Revised Administrative Regulation 5111.1 – District Residency

The Board received as information revised Administrative Regulation 5111.1 - District Residency to align with current legislative changes.

Career Technical Education Courses for the 2016-17 School Year

The Board received as information the Local Control and Accountability Plan which outlines Paramount Unified School District's effort to improve student college and career readiness through CTE courses.

Business Services

Letter of Notification of Amendment to the Local Control Accountability Plan – Supplemental and Concentration Grant Funds

The Board received as information a Letter of Notification of Amendment to the Local Control Accountability Plan – Supplemental and Concentration Grant Funds.

ANNOUNCEMENTS

Vice President Garcia reported that the next Regular Meeting would be Monday, September 12, 2016, at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments Per Government Code 54957

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 6:43 p.m. to discuss public conference with real property negotiator, public employment, conference with labor negotiator and governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 7:21 p.m. President Peña reported that they discussed conference with real property negotiator, public employment, conference with labor negotiator and governance team items.

The following action was taken in Closed Session:

Public Employment
2.228

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the appointment of Sue Saghbini Saikaly as K-8 Principal effective as soon as mutually agreeable.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

ADJOURNMENT

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on August 8, 2016 at 7:23 p.m. in honor of former Board of Education member and Superintendent Richard Caldwell

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

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Superintendent



REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

September 12, 2016

The meeting was called to order at 6:00 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Greg Francois, Director-Secondary Education/CTE, led the Pledge of Allegiance.

Roll Call Trustee Tony Peña Trustee Sonya Cuellar
Trustee Linda Garcia Trustee Vivian Hansen-ill
Trustee Alicia Anderson-ill

Administrators Present Ruth Pérez, Superintendent
Ruben Frutos, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Ryan Smith, Assistant Superintendent-Secondary Educational Services
Deborah Stark, Assistant Superintendent-Educational Services
Kim Cole, Director-Special Education/Early Childhood Education
Cindy DiPaola, Director-Maintenance & Operations
Greg Francois, Director-Secondary Ed. & Instructional Technology
Renée Jeffrey, Director-K-5 School Support & Innovative Programs
Troy Marshall, Director-Technology
Margarita Rodriguez, Director-Research & Evaluation
Manuel San Miguel, Director-Student Services
Beatriz Spelker-Levi, Director-Personnel
Chris Stamm, Director-Nutrition Services
Patricia Tu, Director-Fiscal Services
Greg Buckner, Principal-Paramount High School
Jerry King, Principal-Paramount Adult School
Morrie Kosareff, Principal-Buena Vista High School
Elizabeth Salcido, Principal-Paramount High School-West

Approve Agenda
September 12, 2016
1.229

Trustee Cuellar moved, Trustee Garcia seconded the motion. Superintendent Dr. Pérez informed the Board that Board Subcommittees presentation under Superintendent's Report and the Public Employment of Director-Safety and Security are being removed from the agenda and will be brought back on September 26, 2016. The motion carried 3-0 to approve the agenda of the Regular Meeting of September 12, 2016 as amended.

Ayes: 3 – Trustees Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Study Session Meeting
Minutes August 2, 2016
1.230

Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 3-0 to approve the Study Session Meeting minutes of August 2, 2016.

Ayes: 3 – Trustees Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Regular Meeting Minutes
August 8, 2016

The Regular Meeting minutes of August 8, 2016 will be brought back for approval for the September 26, 2016 Board meeting.

REPORTS

Employee Representative
Reports

There was no CSEA representative in attendance.

TAP Interim President Christine Barboza shared that there are many concerns being shared by Special Ed teachers. She added that she participated in meeting and met for four hours discussing concerns, recurring issues, class size, inconsistent communication from the District to sites and added that teachers just want to be heard and thanked those in attendance at tonight's meeting. She also shared that PLC at PHS and PHS-West in an ongoing issue and now is a bargaining issue. She added that PLC should be teacher driven- teachers no longer have a voice in that.

Board Members' Reports

Trustee Cuellar had no report but welcomed all in attendance.

Trustee Garcia attended the Ribbon cutting at Jackson School, Back to School night at Lincoln School and she shared information on the Dia de Los Muertos event that Tepic Sister Cities will be hosting.

Trustee Peña attended the Jackson School Ribbon cutting, the TAP mixer and Back to School night at Collins, Lincoln and Tanner schools. He shared that the GRIP classes have begun. He wished to congratulate Hollydale School Principal Lisa Nunley-Macon for doing a great job at Hollydale. He recently visited and was very happy and pleased with the great things that are taking place there.

Superintendent's Report

Superintendent Dr. Pérez highlighted a variety of items

- ❖ Superintendent Pérez shared that the District had a smooth opening day of schools and thanked staff and the City for all the support.
- ❖ Dr. Pérez attended the Jackson School Track Ribbon Cutting ceremony.
- ❖ Superintendent Pérez shared that there will be a training for the Bond Measure I and thanked Ruben Frutos for taking charge on this measure.

Introductions – Sue Saghbini-Saikaly

Sue Saghbini Saikaly received her Bachelor's Degree in Philosophy from California State University, Long Beach and her Master's Degree in Education with a concentration in Educational Administration from California State University, Fullerton.

Sue has worked in Paramount Unified School District for 26 years. She

has been a special education teacher and instructional coach in both math and language arts. For the past four years, Sue has served as the Assistant Principal at Paramount High School. Sue is well regarded within the District and has played an integral role in her position of Assistant Principal.

We welcome Sue as Principal of Zamboni Middle School.

Increasing Equity and Access to College Readiness Exams

Dr. Ryan Smith, Assistant Superintendent-Secondary Educational Services presented the Board with information on increasing equity and access to college readiness exams.

A full version of the Increasing Equity and Access to College Readiness Exams presentation is available on the District website.

2015-16 Unaudited Actuals

Ruben Frutos, Assistant Superintendent-Business Services and Patricia Tu, Director-Fiscal Services provided the Board with information on the 2015-16 Unaudited Actuals that is also before the Board for action on the agenda and formal approval.

A full version of the 2015-16 Unaudited Actuals presentation is available on the District website.

**BOARD MEETING
CALENDER**

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.231

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 3-0 to approve the Consent Items.

Ayes: 3 – Trustees Cuellar, Garcia, Peña

Absent: 2 - Trustee Anderson, Hansen

Human Resources

Personnel Report

16-03

2.231

Accept Personnel Report 16-03, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services

3.231

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight/Out-of-Country
Study Trips

3.231

Approve the overnight and/or out-of-country study trips for students consistent with the District policies and instructional programs.

Memorandum of

Accept the Memorandum of Understanding with the Los Angeles

Understanding with the Los Angeles county District Attorney Abolish Chronic Truancy Program
3.231

County District Attorney for the Abolish Chronic Truancy Program (ACT) for the 2016-17 school year to provide assistance to students with attendance and tardy problems.

Business Services

Purchase Order Report 16-03
4.231

Approved Purchase Order Report 16-03 authorizing the purchase of supplies, equipment, and services for the District.

Acceptance of Donations
4.231

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Consultants Services
4.231

Approve the consultant services request authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Superintendent or designee to execute all necessary documents.

ACTION ITEMS

Human Resources

Fieldwork Placement Agreement with Cerritos Community College
2.232

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 to approve the agreement with Cerritos Community College for participation in fieldwork placement for Speech-Language Pathology Assistants.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Hourly Rate Increase for Non-Classified Position
2.233

Trustee Cuellar moved, Trustee Garcia and the motion carried 3-0 to approve an increase to the hourly rate for non-classified positions effective January 1, 2017.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Educational Services

Attorney Fees and Settlement Agreement for a Special Education Student
3.234

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 approve and authorize payment for attorney fees and settlement agreement for a special education student.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Updated Criteria for Reclassification of English Learners
3.235

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 3-0 to approve the updated reclassification criteria for English Learners that aligns with California Department of Education guidelines.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Consortium on Reaching
Excellence in Education, Inc.
Agreement
3.236

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 to approve Consortium on Reaching Excellence in Education, Inc. Agreement to provide professional development to teachers at Our Lady of Rosary School.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Supervisor Don Knabe's 2016
Arts Education Partnership
Program Grant
3.237

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 3-0 accept the Supervisor Don Knabe's 2016 Arts Education Partnership Program Grant to support learning in the arts for grade four students for 2016-17.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Nonpublic School Placement
for a Special Education
Student for 2016-17
3.238

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 approve the placement for a special education student in a nonpublic school, as determined by the student's Individual Education Plan for the 2016-17 school year.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Agreement with California
Women, Infants and Children
Supplemental Nutrition
Program
3.239

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 3-0 approve the agreement with the South Los Angeles Health Projects WIC Supplemental Nutrition Program to provide health and nutrition information to District families for the 2016-17 school year.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

SAT/PSAT College
Readiness Assessments
Agreement
3.240

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 approve the SAT/PSAT College Readiness Assessments Agreement with College Board for the 2016-17 school year.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Kaplan Professional Services
Agreement
3.241

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 approve the Kaplan Services Agreement with Kaplan K12 Learning Services, LLC for the 2016-17 school year.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Saturday School Program for
2016-2017 School Year
3.242

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 3-0 approve the Saturday School Program for grades 6-12 for the 2016-2017 School year.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Extended Day High School Program for 2016-2017
3.243

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 approve an Extended Day High School program for the 2016-2017 school year including hourly employment of certificated and classified staff.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Memorandum of Understanding with UCLA's Community Programs Office, Pacific Islander Education and Retention Project
3.244

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 3-0 to approve the Memorandum of Understanding with the UCLA's Community Programs Office, Pacific Islander Education and Retention Project for the 2016-17 school year.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Online Courses: Edgenuity Multi-Year License Agreement
3.245

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 to approve the purchase of Edgenuity licenses for 2016-19 at Adult School Diploma Lab and Buena Vista High School.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Business Services

2015-16 Unaudited Actuals
4.246

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 3-0 to approve the 2015-16 Unaudited Actuals Financial Report.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Agreement for Consultant Services with The Lew Edwards Group
4.247

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 to ratify the Agreement for Consultant Services with the Lew Edwards Group, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Agreement for Use of Facilities, Four Square Church Parking Lot
4.248

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 3-0 to ratify the Agreement for Use of Facilities, Four Square Church Parking Lot, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Resolution 16-08, Establishing the 2016-2017 Gann Appropriations Limit
4.249

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 to adopt Resolution 16-08, establishing the 2016-2017 Gann Appropriations Limit at \$91,967,964, as calculated by the State formula.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Agreement with VMA
Communications for District
Communications Services
4.250

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 3-0 to approve the Agreement with VMA Communications for District Communications Services, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

CONFERENCE ITEMS

Educational Services

Revised Board Policy 6172.5
– Opportunity Classes and
Programs and Other
Alternative Placements or
Involuntary Transfers

The Board accepted for first reading proposed revised Board Policy 6172.5 – Opportunity Classes and Programs and Other Alternative Placements or Voluntary Transfers.

INFORMATION ITEMS

Educational Services

Student Fundraisers at
Paramount High and
Paramount High-West

The Board received as information the list of proposed student organization fundraiser activities.

ANNOUNCEMENTS

Staff Employee Comments
Per Government Code 54957

President Peña reported that the next Regular Meeting would be Monday, September 26, 2016, at 6:00 p.m. – Boardroom of the District Office.

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 7:00 p.m. to discuss liability claims, public employment, public employee performance/evaluation, conference with labor negotiator and student discipline.

OPEN SESSION

The Board reconvened to Regular Session at 7:50 p.m. President Peña reported that they discussed liability claims, public employment, public employee performance/evaluation, conference with labor negotiator and student discipline.

The following action was taken in Closed Session:

Public Employment
2.246

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 to approve the appointment of Elizabeth Becerra as Secondary Assistant Principal effective as soon as mutually agreeable.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Public Employment
2.247

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 3-0 to approve the appointment of Theresa Cimino-Diaz as High School Dean of Students effective as soon as mutually agreeable.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Public Employment
2.248

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 3-0 to approve the appointment of Samuel Peña as High School Dean of Students effective as soon as mutually agreeable.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Student Discipline
Student A-1
3.249

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 3-0 to allow student A-1 to return and attend Paramount Community Day School for the 1st semester of the 2016-17 school year.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

ADJOURNMENT

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 3-0 to adjourn the Regular Meeting of the Board of Education held on September 12, 2016.

Ayes: 3 – Trustee Cuellar, Garcia, Peña
Absent: 2 – Trustee Anderson, Hansen

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: September 26, 2016
SUBJECT: Personnel Report 16-04

BACKGROUND INFORMATION:

Following is Personnel Report 16-04, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 16-04 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**PERSONNEL REPORT 16-04
SEPTEMBER 26, 2016
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Sullivan, Karen	Curriculum Specialist Temporary	Educational Services	A-1	<u>ANNUAL</u> \$50,692 LCAP**	08-29-16	
*Dominguez, Mayra	Teacher Temporary	Gaines	A-1	\$50,692 Special Education	09-06-16	
<u>PROMOTION</u>						
Saghbini Saikaly, Sue	Principal	Zamboni	Sch. F III-6	\$130,417 General Fund	08-09-16	
*Aviles, Elizabeth	Substitute Teacher on-call, as needed	District		<u>DAILY</u> \$150 General Fund	09-08-16	
*Governale, Gregory				09-08-16		
*Luatua, Isaac				09-08-16		
<u>ADDITIONAL ASSIGNMENT</u>						
*Lopez, Joe	Home/Hospital Teacher	Alternative Education		<u>HOURLY</u> \$38.00 General Fund	09-01-16	
*Caero, Gypsy	Home/Hospital Teacher	Special Education		\$38.00	08-17-16	
*Gomez, Maria				Special Education	08-17-16	
*Gonzalez, Patricia				09-06-16		
*Hernandez, Martin				08-17-16		
McCullough, Jerome				08-17-16		
*Durazzo, Robert	Tutoring	Special Education		\$38.00	09-01-16	06-08-17
*Goforth, Kimberly	NTE 50 hours			IDEA***		
*Figueroa, Anna	Visitations & Orientations NTE 8 hrs. each	Gaines ECE****		\$32.37	08-12-16	
*Frost, Rosalee				\$28.77		
*Garnett, Clauhdet				\$29.38 ECE		

*Ratification

**Local Control Accountability Plan

***Individuals with Disabilities Education Act

****Early Childhood Education

**PERSONNEL REPORT 16-04
SEPTEMBER 26, 2016
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u> <u>continued</u>				<u>HOURLY</u>		
*Rodriguez, Angelica	Visitations & Orientations NTE 8 hrs. each	Gaines ECE**		\$26.59	08-12-16	
*Bailey, Kim				\$28.77		
*Cabral, Belen				\$29.38		
*Landry, Charlene				\$26.51		
*Larson, Shirleen				\$32.37		
*Peraza, Damaris				\$29.38		
*Rodriguez, Manuela				\$31.28		
*Sahagun, Gloria			\$28.00 ECE			
*Angulo, Daniel	Before & After School Intervention NTE 250 hrs.	Hollydale		\$38.00	08-17-16	12-16-16
*Aparicio, Michelle				LCAP***		
*Bakkers, Christine						
*Besler, Denise						
*Bradley, Tawny						
*Carrillo, Elaine						
*Cuneo, Mark						
*Dary, Debra						
*Diaz, Vicente						
*Eakle, Casandra						
*Edwards, Rosa						
*Elizondo, Maggie						
*Espinoza, Imelda						
*Forsythe, Kimberly						
*Genchi, Selest						
*Gomez, Jennifer						
*Hatch, Carrie						
*Hayes, Denise						
*Holguin, Christopher						
*Hong, Michelle						
*Jimenez, Jeane						
*Kanz, Charla						
*Keith, Amber						
*Koch, Jason						

**Early Childhood Education
*Ratification
***Local Control Accountability Plan

**PERSONNEL REPORT 16-04
 SEPTEMBER 26, 2016
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u>						
<u>continued</u>						
*Ledezma, Alicia *Lenox, Janel *Lopez, Maria *Lujan-Gonzalez, Mercedes *Marin, Jesus *Miller, Ane *Montemayor, Sandra *Moor, Susan *Moore, Jessica *Naranjo, Benedicta *Navarro, Candice *O'Donnell, Michael *Olmos, Crystal *Pajaro, Amy *Plascencia, Monica *Chipman, Ashley *Rivera, Jenara *Saenz-Torres, Gisela *Spurling, Trenise *Stewart, Priscilla *Strader, Marisol *Valdivia, Samantha *Van de Velde, Dale *Van Remortel-Gerber, Sandra *Vaughn, Kathleen *Wulkowicz, James *Yu, Grace *Zamora, Disnarda	Before & After School Intervention NTE 250 hrs.	Hollydale		<u>HOURLY</u> \$38.00 LCAP**	08-17-16	12-16-16

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 16-04
 SEPTEMBER 26, 2016
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u> <u>continued</u>						
*Aparicio, Michelle	Saturday School NTE 5.5 hrs. per day	Paramount High-West		<u>HOURLY</u> \$38.00 LCAP**	09-17-16	06-03-17
*Castaneda, Cesar						
*Chavez, Christopher						
*Hernandez, Martin						
*Humble, Christine						
*Lenox, Janel						
*Marin, Jesus						
*Murphy, Kelly						
*Prangley, Timothy						
*Rosa, Kenia						
*Sierra, Carlos						
*Yepes Garcia, Maria						
*Anderson, Ryan	Supporting ELA & Math tutoring	Tanner		\$38.00 LCAP	08-17-16	12-31-16
*Baca, Emily	After school					
*Corrales, Vivian	NTE 200 hrs.					
*Covarrubias, Kellie						
*Diaz Pe, Karmina						
*Drucker, Danielle						
*Evenson, Brandi						
*Garrett, Annie						
*Guzman, Irma						
*Harsh, Sheena						
*Kiely, Delia						
*Leal, Alma						
*Lenert, Elizabeth						
*Loredo, Maria						
*McCants, Juliana						
*Mercado, Laura						
*Molina, Mary Ann						
*Munoz, Araceli						
*Parker Aiken, Sara						

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 16-04
SEPTEMBER 26, 2016
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENTS</u>						
<u>continued</u>						
*Peck, Erin *Rogers, Melody *Rumbolz, Megan *Shearer, Ruthanne *Slater, Dawna *Smith, Mallory *Torres, Avon *Willard, Stacy *Wilson, Sheri	Supporting ELA & Math tutoring After school NTE 200 hrs.	Tanner		<u>HOURLY</u> \$38.00 LCAP**	08-17-16	12-31-16
*Lujan, Cheri	Afterschool Enrichment Program NTE 18.75 hrs.	Wirtz		\$38.00 LCFF***	09-06-16	01-26-17
<u>EXTRA PERIOD ASSIGNMENT</u>						
*Carmona, Angel	Marching Band	Paramount High-Senior		<u>DAILY</u> 1/6 th Daily Rate General Fund	08-17-16	01-17-17
*Cole, Thomas	Art I	Paramount High-Senior		1/6 th Daily Rate General Fund	08-17-16	01-17-17
*Guggiana, John	In House	Paramount High-Senior		1/6 th Daily Rate General Fund	08-17-16	01-17-17
*Gwardys, Brandon	Coaching Girls' Basketball	Paramount High-Senior		1/6 th Daily Rate General Fund	08-17-16	01-17-17
*Jackson, Joita	Biology	Paramount High-Senior		1/6 th Daily Rate General Fund	08-17-16	01-17-17
*Peterson, Joseph	Coaching Cross Country	Paramount High-Senior		1/6 th Daily Rate General Fund	08-17-16	01-17-17

*Ratification
**Local Control Accountability Plan
***Local Control Funding Formula

**PERSONNEL REPORT 16-04
 SEPTEMBER 26, 2016
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EXTRA PERIOD ASSIGNMENT</u>						
<u>continued</u>						
* Polhemus, Douglas	AP Calculus	Paramount High-Senior		<u>DAILY</u> 1/6 th Daily Rate General Fund	08-17-16	01-17-17
*Robinson, Joseph *Tague, Mark	Chemistry	Paramount High-Senior		1/6 th Daily Rate General Fund	08-17-16	01-17-17
*Teeples, John	Chemistry Honors	Paramount High-Senior		1/6 th Daily Rate General Fund	08-17-16	01-17-17
*Yi, Seokhoon	AP Biology	Paramount High-Senior		1/6 th Daily Rate General Fund	08-17-16	01-17-17
*Fulton, Julia	Technology Coordinator	Paramount High-Senior		1/6 th Daily Rate Title I	08-17-16	01-17-17
<u>STIPEND</u>						
*Dominguez, Rachel	Boys' Waterpolo Varsity Head Coach	Paramount High-Senior		<u>STIPEND</u> \$3,156 General Fund	08-17-16	10-28-16
*Guggiana, John	Girls' Tennis Varsity Head Coach	Paramount High-Senior		\$3,156 General Fund	08-17-16	10-28-16
*Howard, Matthew	Football Varsity Head Coach	Paramount High-Senior		\$3,690 General Fund	08-17-16	10-28-16
*Morelli, Anthony	Football J.V. Head Coach	Paramount High-Senior		\$2,264 General Fund	08-17-16	10-28-16
*Park, Charles	Girls' Volleyball J.V. Head Coach	Paramount High-Senior		\$2,264 General Fund	08-17-16	10-28-16
*Peterson, Joseph	Cross Country Varsity Head Coach	Paramount High-Senior		\$3,156 General Fund	08-17-16	10-28-16

*Ratification

**PERSONNEL REPORT 16-04
 SEPTEMBER 26, 2016
 CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE WITH PAY</u> Hornback, Jon	Teacher	Paramount High-Senior	Military	09-26-16	10-17-16
<u>LEAVE OF ABSENCE WITHOUT PAY</u> Cortez-Alvarado, Magdalena	Teacher	Collins	Family & Medical Leave Act	09-06-16	10-28-16
Kang, Jennifer	Teacher	Paramount High-Senior	Family & Medical Leave Act	09-19-16	11-04-16

**PERSONNEL REPORT 16-04
SEPTEMBER 26, 2016
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Employment *Carpio, Juan	Database Specialist 8 hrs. per day/12 mo.	Research	140-III	Monthly \$5,685 LCAP**	09-12-16	
Promotion *Aguilar, Rita	School Health/Office Technician 8 hrs. per day/11 mo.	Alondra	116-IV	Monthly \$3,302 General Fund	09-06-16	
*Morales, Olga	School Health/Office Technician 8 hrs. per day/11 mo.	Jefferson	216-V	\$3,549***	09-06-16	
Short Term *Schutte, Laurie	Office Assistant NTE 8 hrs. per day	Operations	116-III	Hourly \$18.14 General Fund	08-15-16	12-30-16
*Ruiz, Joycelyn	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Special Education	112-I	\$14.88 Special Education	08-17-16	12-16-16
*Aguilar, Sheila	Office Assistant NTE 140 hrs.	Student Services	116-III	\$18.14 General Fund	09-01-16	06-30-17
*Cabral, Alyssa	Instructional Assistant NTE 3 hrs. per day	Collins	111-I	\$14.52 Title I	08-29-16	12-16-16
*Fletcher, Mimi	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Jackson	112-I	\$14.88 Special Education	09-12-16	12-16-16
*Lazcano, Isaura	Instructional Assistant – SE/SH NTE 3 hrs. per day	Lincoln	115-I	\$16.03 Special Education	09-12-16	12-16-16
*Alarcon Lopez, Cristina *Gonzalez, Valencia, Valeria *Hernandez, Rosemary	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Los Cerritos	115-I	\$16.03 Special Education	09-06-16	12-16-16

* Ratification

** Local Control Accountability Plan

*** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 16-04
SEPTEMBER 26, 2016
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term						
<u>continued</u>						
*Dorsey, Brenda	Office Assistant NTE 475 hrs.	Wirtz	116-I	Hourly \$16.43 Title I	08-15-16	12-16-16
*Salinas, Alessandra	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Zamboni	112-I	\$14.88 Special Education	09-06-16	12-16-16
Substitute, on call						
*Trujillo, Andrew	Office Assistant	District	116-I	Hourly \$16.43 General Fund	08-25-16	
*Rios, Silvia	Noon Duty Aide	Collins		\$10.50 General Fund	08-29-16	
*Bolanos Lopez, Andrea	Noon Duty Aide	Wirtz		\$10.50 General Fund	09-02-16	
College Tutor						
*Lopez, Cristian	College Tutor	Alondra		Hourly \$13.50	09-09-16	12-16-16
*Maxie, Keshia	NTE 8 hrs. per week			LCAP		
*Ulloa, Hilda	each					
*Barrios, Carlos	College Tutor	Hollydale		\$13.50	09-09-16	12-16-16
*Valencia Diaz, Sandra	NTE 8 hrs. per week			LCAP		
each						
*Galarza Navarro, Yuritzi	College Tutor	Jackson		\$13.50	09-09-16	12-16-16
*Gomez, Denise	NTE 8 hrs. per week			LCAP		
*Madrigal, Paulette	each					
*Ramirez, Alejandra						
*Beahn, Andrea	College Tutor	Paramount		\$13.50	08-29-16	12-16-16
	NTE 20 hrs. per week	High-Senior		Title I		
*Raygoza, Nicholas	College Tutor	Paramount		\$13.50	09-09-16	12-16-16
*Rodriguez, Daniel	NTE 8 hrs. per week	High-Senior		LCAP		
each						
*Figueroa, Priscilla	College Tutor	Paramount		\$13.50	08-16-16	12-16-16
*Hortua, Angie	NTE 130 hrs., each	High-West		EIA-LEP**		
*Ramirez, Alejandra						

* Ratification

** Economic Impact Aid-Limited English Proficient

**PERSONNEL REPORT 16-04
SEPTEMBER 26, 2016
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
College Tutor						
<u>continued</u>						
*Figueroa, Priscilla *Hortua, Angie	College Tutor NTE 8 hrs. per week each	Paramount High-West		Hourly \$13.50 LCAP	09-09-16	12-16-16
*Hernandez, Jennifer *Mejia, Ashira *Quintanilla, Jocelyn *Tejeda, Silvia	College Tutor NTE 8 hrs. per week each	Paramount Park		\$13.50 LCAP	09-09-16	12-16-16
*Barragan, Juan *Castillo, Michael *LaRocco, Michelle *Mendoza, Moises *Yates, Quanjanet	College Tutor NTE 8 hrs. per week each	Zamboni		\$13.50 LCAP	09-09-16	12-16-16
Summer Assignment						
*Olmos-Sanchez, Silvina	Student Data Technician NTE 8 hrs. per day	Paramount High-West	419-V	Hourly \$22.37** General Fund	08-02-16	08-26-16
ADDITIONAL ASSIGNMENT						
Short Term						
*Collazo Hernandez, Claudia	Instructional Assistant – SE/SH NTE 5.5 hrs. per day	Special Education	112-I	Hourly \$14.88 Special Education	08-17-16	06-08-17
WORKING OUT OF CLASSIFICATION						
*Awadallah, George *Galvez, David	Warehouse Worker/ Delivery Driver NTE 8 hrs. per day each	Operations	125-I	Monthly \$3,555 General Fund	08-17-16 08-15-16	08-26-16 08-30-16
*Serrano, Santiago	Lead Custodian NTE 8 hrs. per day	Operations	123-I	\$3,384 General Fund	08-15-16	08-22-16

* Ratification

** Includes Longevity and/or Professional Growth Increment

PERSONNEL REPORT 16-04
SEPTEMBER 26, 2016
CLASSIFIED PERSONNEL

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE</u>					
Chavez, Lucy	Instructional Assistant – ECE	Alondra ECE	Personal	09-12-16	03-10-17
Rodriguez-Smith, Claudia	School Health/Office Technician	Jackson	Family & Medical Leave	07-01-16	06-30-17*
<u>RESIGNATION</u>					
Mondragon, Francisco	Short Term Instructional Assistant – Sp. Ed.	Special Education	Personal	06-09-16	
Puga-Hurtado, Dina	Substitute Nutrition Services Worker	Student Nutrition Services	Personal	08-16-16	
Perry, Daranisha	Short Term Instructional Assistant – SE/SH	Adult Education	Personal	09-02-16	
Campos, Angela	Short Term Instructional Assistant – Sp. Ed.	Jackson ECE	Personal	09-16-16	
Villegas, Marilyn	Short Term Instructional Assistant – Sp. Ed.	Jefferson	Personal	09-08-16	
Espinoza, Susana	Short Term Instructional Assistant – SE/SH	Los Cerritos	Personal	06-09-16	
Flores Garcia, Jesus	Short Term Instructional Assistant – SE/SH	Paramount High-Senior	Personal	08-23-16	
Hazlewood, Alexander	Technology Instructional Assistant	Paramount High-Senior	Personal	08-30-16	
Solis, Ruben	Short Term Instructional Assistant – Sp. Ed.	Zamboni	Personal	06-09-16	
Lozano Mota, Jose	Nutrition Services Worker	Zamboni	Personal	09-02-16	

* Intermittent Leave

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: September 26, 2016
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	San Diego, CA	Students from Paramount High School Cross Country team will travel to San Diego to participate in the Southern Cal XC Cross Country Invitational to prepare for CIF playoffs and provide quality team building skills. 7 students, 2 chaperones	Paramount High School Requested by: Greg Buckner	October 7-8, 2016	Cost of trip is \$600 and will be paid through club funds
2	England, France, Belgium, Germany and Munich	Students from Paramount High School Ambassador Club will travel to England, France, Belgium, Germany and Munich to visit historical places and develop international and cross-cultural skills. 41 students, 6 chaperones	Paramount High School Requested by: Greg Buckner	June 26, 2017 through July 9, 2017	Cost of trip is \$4,750 per student and will be paid through fund-raising activities

POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
 Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

As indicated above

CONSENT ITEM: 3.1-C

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Itinerary for Paramount High School Cross Country Team Overnight Trip
Southern Cal XC Invitational
October 7-8, 2016

Friday, October 7, 2016

3:00 p.m. Depart Paramount High School
6:00 p.m. Arrive at hotel
7:00 p.m. Travel to Guajome Park to practice
8:00 p.m. Dinner
10:00 p.m. Lights out

Saturday, October 8, 2016

5:30 a.m. Breakfast
6:00 a.m. Drive to Guajome Park for the Southern Cal XC Cross
Country
9:00 a.m. Athletes run race at Guajome Park
11:00 a.m. Drive back to the hotel for checkout
12:00 p.m. Lunch
1:00 p.m. Drive to San Diego State University to tour campus
3:00 p.m. Depart to Paramount High School
6:00 p.m. Drop off students at home

Itinerary for Paramount High School Ambassador Club
England, France, Belgium and Germany
June 26-July 9, 2017

Day 1 Overnight flight to England; depart LAX

Day 2 London

9:00 a.m. Arrive in London
12:30 p.m. Lunch
1:30 p.m. Visit House of Parliament, St. Paul's Cathedral
7:00 p.m. Dinner
10:00 p.m. Return to hotel

Day 3 London

8:00 a.m. Breakfast
9:00 a.m. Tour London
12:30 p.m. Lunch
1:30 p.m. Visit Imperial War Museum
7:00 p.m. Dinner
10:00 p.m. Return to hotel

Day 4 Portsmouth, Normandy

8:00 a.m. Breakfast
9:00 a.m. Travel to Portsmouth
12:30 p.m. Lunch
1:30 p.m. Visit Pointe du Hoc Ranger Monument
7:00 p.m. Dinner
10:00 p.m. Return to hotel

Day 5 Normandy

8:00 a.m. Breakfast
9:00 a.m. Tour D-Day beaches
12:30 p.m. Lunch
1:30 p.m. Visit the Caen Memorial
7:00 p.m. Dinner
10:00 p.m. Return to hotel

Day 6 Paris

8:00 a.m. Breakfast
9:00 a.m. Tour Rouen
12:30 p.m. Lunch
1:30 p.m. Visit Notre Dame Cathedral
7:00 p.m. Dinner
10:00 p.m. Return to hotel

Day 7 Paris

8:00 a.m. Breakfast
9:00 a.m. Tour Paris, Eifel Tower
12:30 p.m. Lunch
1:30 p.m. Visit Versailles
7:00 p.m. Dinner
10:00 p.m. Return to hotel

- Day 8 Bastogne**
8:00 a.m. Breakfast
9:00 a.m. Tour Mardasson Memorial
12:30 p.m. Lunch
7:00 p.m. Dinner
10:00 p.m. Return to hotel
- Day 9 Cologne, Berlin**
8:00 a.m. Breakfast
9:00 a.m. Tour Cologne
12:30 p.m. Lunch
1:30 p.m. Visit Cologne Cathedral
7:00 p.m. Dinner
10:00 p.m. Return to hotel
- Day 10 Berlin**
8:00 a.m. Breakfast
9:00 a.m. Tour Brandenburg Gate, Berlin Wall
12:30 p.m. Lunch
1:30 p.m. Visit Topography of Terror Museum
7:00 p.m. Dinner
10:00 p.m. Return to hotel
- Day 11 Munich**
8:00 a.m. Breakfast
9:00 a.m. Tour Munich
12:30 p.m. Lunch
1:30 p.m. Visit Documentation Center in Nuremberg
7:00 p.m. Dinner
10:00 p.m. Return to hotel
- Day 12 Munich**
8:00 a.m. Breakfast
9:00 a.m. Tour Munich, Dachau
12:30 p.m. Lunch
7:00 p.m. Dinner
10:00 p.m. Return to hotel
- Day 13 Salzburg**
8:00 a.m. Breakfast
9:00 a.m. Tour Salzburg
12:30 p.m. Lunch
1:30 p.m. Visit Eagles' Nest
7:00 p.m. Dinner
10:00 p.m. Return to hotel
- Day 14 Munich/Los Angeles**
Depart for the U.S.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: September 26, 2016
SUBJECT: Purchase Order Report 16-04

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2016/2017

1. Ratified Orders – Adult Education	\$	6,904.94
2. Authorized Orders – Adult Education		83,433.50
3. Ratified Orders – General Fund		55,537.66
4. Authorized Orders – General Fund		237,956.04
5. Ratified Orders – LCAP		20,756.94
6. Authorized Orders – LCAP		191,588.58
	Subtotal	\$ 596,177.66
7. Ratified Orders (Under \$1,500)		45,883.84

TOTAL OF ALL ORDERS **\$ 642,061.50**

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve Purchase Order Report 16-04 authorizing the purchase of supplies, equipment, and services for the District.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

CONSENT ITEM: 4.1-C

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

September 26, 2016

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
17-00197	DOUGHBOYS SURPLUS	Maintenance & Operations	Annual: uniforms (increase purchase order from \$1,000 to \$3,400)	\$2,400.00
17-00235	SOUTHWEST SCHOOL & OFFICE SUPPLY	Keppel Elementary School	Annual: online ordering (increase purchase order from \$4,500 to \$6,500)	\$2,000.00
17-00429	BSN SPORTS	Maintenance & Operations	Basketball backstop & bleacher service various sites (inc. purchase order from \$14,585 to \$17,862)	\$3,276.37
17-00813	AMPLIFY	Educational Services	6-8 ELA & ELD textbooks & software (Board adopted: 6/8/16)	\$56,550.65 *
17-00825	FOLLETT EDUCATIONAL SERVICES	Educational Services	Paramount High School: Literature textbooks (50) (Board adopted: 10/24/05)	\$3,694.51
17-00835	SPICERS PAPER INC.	Maintenance & Operations	Warehouse stock	\$3,706.00
17-00836	TEXTBOOK WAREHOUSE	Paramount High School	Paramount High School: Medical Assistant textbooks (25)	\$2,425.25
17-00837	MCGRAW-HILL/CONTEMPORARY	Educational Services	Alondra: History textbks (26) (Board adopted: 5/9/06) Science textbks (29) (Board adopted: 5/9/07)	\$4,116.83
17-00838	MCGRAW-HILL/CONTEMPORARY	Educational Services	Paramount Park: Science textbooks (50) (Board adopted: 5/9/07)	\$4,055.35
17-00842	MOREY'S MUSIC STORE, INC.	Hollydale K-8 School	Music instruments (6)	\$1,990.34
17-00847	THE GATSBY LLC DBA GAME CHANGER	Collins Elementary School	Student incentives: shirts (350)	\$1,837.50
17-00849	HUDL	Paramount High School	Subscription software football film review	\$4,798.00
17-00864	SPICERS PAPER INC.	Maintenance & Operations	Paper	\$10,895.64 *
17-00879	PARADIGM HEALTHCARE SERVICES, LLC	Business Services	Medi-cal & LEA services	\$80,000.00 *
17-00883	FLINN SCIENTIFIC INC	Paramount High School	Science supplies	\$3,919.68
17-00892	BELLFLOWER MUSIC CENTER	Paramount Park Middle School	Annual: music instrument repairs	\$2,000.00
17-00912	KIS COMPUTER CENTER	Lincoln Elementary School	Notebook computers (8) & document cameras (28)	\$23,461.16 *
17-00913	KIS COMPUTER CENTER	Los Cerritos Elementary School	Printers (6)	\$2,118.96
17-00920	LAKESHORE LEARNING MATERIALS	Business Services	Special Education: Classroom materials	\$1,874.08
17-00927	CURRICULUM ASSOCIATES INC	Special Education	Psychological assessments	\$2,104.25
17-00932	APPLE, INC.	Paramount High School West	Ipads (8)	\$4,462.48
17-00940	KIS COMPUTER CENTER	Paramount High School West	Computers (5) & notebook computer	\$6,929.29 *
17-00941	WILLIAMS SCOTSMAN, INC.	Fiscal Services	Annual lease: Our Lady of the Rosary	\$13,500.00 *
17-00942	SOUTHWEST SCHOOL & OFFICE SUPPLY	K-5 Schools and Innovative Programs	Office furniture: desks (4) & file cabinets (2)	\$4,758.06

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2016/2017

**Purchase Orders To Be Ratified and Authorized
September 26, 2016**

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
17-00945	KIS COMPUTER CENTER	Paramount High School	Notebook computers (36)	\$25,604.10 *
17-00951	SPICERS PAPER INC.	Maintenance & Operations	Warehouse stock	\$21,015.20 *
010 - General Fund - LCAP				
17-00191	SOUTH BAY HEATING & AIR CONDITIONING INC	Maintenance & Operations	Annual: HVAC maintenance & repair (increase purchase order from \$80,000 to 180,000) (Bid# 1-13-14)	\$100,000.00 *
17-00491	CURRENT ELECTRIC CONSTRUCTION	Maintenance & Operations	Collins: electrical services office renovation (increase purchase order from \$21,252 to \$24,608)	\$3,356.00
17-00832	NASCO MODESTO	Lincoln Elementary School	Classroom supplies	\$1,803.42
17-00851	KIS COMPUTER CENTER	Jefferson Elementary School	LCD projector	\$1,808.31
17-00867	BSN SPORTS	Maintenance & Operations	Zamboni: basketball goal repair	\$3,179.36
17-00900	KIS COMPUTER CENTER	Tanner Elementary School	Computers (28)	\$33,887.27 *
17-00906	RENAISSANCE LEARNING, INC.	Los Cerritos Elementary School	Subscription renewal: STAR Reader (600)	\$1,829.00
17-00908	LEARNING A-Z	Los Cerritos Elementary School	Professional development licenses (38)	\$4,448.10
17-00910	KIS COMPUTER CENTER	Tanner Elementary School	Printers (5), lamps (10) & supplies	\$4,332.75
17-00944	ORTCO, INC.	Maintenance & Operations	Playground surface replacement: Alondra ECE & Zamboni ECE (Bid # 1.14.15)	\$51,958.75 *
17-00950	B&H PHOTO VIDEO	Paramount High School	Camcorders (10)	\$5,742.56 *
110 - Adult Education Fund				
17-00824	LABYRINTH PUBLICATIONS	Adult Education	Software books (65)	\$2,994.94
17-00874	BAYHA GROUP	Adult Education	Tri-city consortium services	\$12,500.00 *
17-00878	TONYA COBB	Adult Education	Tri-city consortium planning fees	\$2,210.00
17-00880	HARLAND TECHNOLOGY SERVICES	Adult Education	Annual: scantron machine maintenance agreement	\$1,700.00
17-00898	RICHARD MORGAN	Adult Education	Tri-city consortium fees	\$8,000.00 *
17-00946	KIS COMPUTER CENTER	Adult Education	Computers (52)	\$62,933.50 *
130 - Cafeteria Fund				
17-00858	CALIFORNIA MILK ADVISORY BOARD	Los Cerritos Elementary School	Milk cooler	\$3,493.45

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2016/2017

**Purchase Orders To Be Ratified and Authorized
September 26, 2016**

PURCHASE ORDER SUMMARY BY FUND

132 Purchase orders for a total of \$642,061.50

010 - General Fund	To Be Authorized	\$237,956.04
	To Be Ratified Over \$1,500	\$55,537.66
	To Be Ratified Under \$1,500	\$25,412.34
	Fund Total	\$318,906.04
010 - General Fund - LCAP	To Be Authorized	\$191,588.58
	To Be Ratified Over \$1,500	\$20,756.94
	To Be Ratified Under \$1,500	\$10,879.90
	Fund Total	\$223,225.42
110 - Adult Education Fund	To Be Authorized	\$83,433.50
	To Be Ratified Over \$1,500	\$6,904.94
	To Be Ratified Under \$1,500	\$3,982.50
	Fund Total	\$94,320.94
120 - Child Development Fund	To Be Ratified Under \$1,500	\$2,115.65
	Fund Total	\$2,115.65
130 - Cafeteria Fund	To Be Ratified Over \$1,500	\$3,493.45
	Fund Total	\$3,493.45

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: September 26, 2016
SUBJECT: Warrants for the Month of August 2016

BACKGROUND INFORMATION

The following warrants were issued during the month of August:

FUNDS	REGISTER NO.		AMOUNT
<u>GENERAL FUND (01)</u>			
Certificated Salaries	C1A/223	\$	974,929.68
Classified Salaries	210/236	\$	1,730,203.94
Commercial Warrants	23142743/23196978	\$	2,666,849.63
TOTAL GENERAL FUND		\$	<u>5,371,983.25</u>
<u>ADULT EDUCATION FUND (11)</u>			
Certificated Salaries	C1A/C5A	\$	100,582.01
Classified Salaries	E4B/H1C	\$	53,960.70
Commercial Warrants	23142743/23196978	\$	12,140.79
TOTAL ADULT EDUCATION FUND		\$	<u>166,683.50</u>
<u>CHILD DEVELOPMENT FUND (12)</u>			
Certificated Salaries	C1A/C3A	\$	15,864.49
Classified Salaries	211/H1C	\$	31,018.44
Commercial Warrants	23142743/23196978	\$	7,660.64
TOTAL CHILD DEVELOPMENT		\$	<u>54,543.57</u>
<u>BUILDING (BOND) FUND (21)</u>			
Commercial Warrants	23142743/23196978	\$	250.00
TOTAL BUILDING (BOND) FUND		\$	<u>250.00</u>
<u>CAPITAL FACILITIES FUND (25)</u>			
Classified Salaries		\$	
Commercial Warrants	23142743/23196978	\$	150,658.39
TOTAL CAPITAL FACILITIES FUND		\$	<u>150,658.39</u>

CONSENT ITEM: 4.2-C

SCHOOL FACILITIES FUND (35)

Commercial Warrants		\$	0.00
TOTAL SCHOOL FACILITIES FUND		\$	<u>0.00</u>

CAFETERIA FUND (13)

Classified Salaries	E4B/238	\$	155,259.67
Commercial Warrants	23142743/23196978	\$	194,871.69
TOTAL CAFETERIA FUND		\$	<u>350,131.36</u>

SELF-INSURANCE FUND - H & W (67.0)

Commercial Warrants		\$	0.00
TOTAL SELF-INSURANCE FUND - H & W		\$	<u>0.00</u>

SELF-INSURANCE FUND - Workers' Comp (67.1)

Commercial Warrants		\$	0.00
TOTAL SELF-INSURANCE FUND - Workers' Comp		\$	<u>0.00</u>

SELF-INSURANCE FUND - Early Retirees (67.2)

Commercial Warrants	23142743/23196978	\$	4,193.18
TOTAL SELF-INSURANCE FUND - Early Retirees		\$	<u>4,193.18</u>

REVOLVING CASH FUND

Commercial Warrants	8783/8822	\$	19,057.19
TOTAL REVOLVING CASH FUND		\$	<u>19,057.19</u>

TOTAL WARRANTS ALL FUNDS

\$ 6,117,500.44

POLICY/ISSUE:

Education Code, Section 42643 - Keeping a Register of Warrants Open to Public Inspection Required
Board Policy 3326.1 - Warrants

FISCAL IMPACT:

As shown above

STAFF RECOMMENDATION:

Approve warrants for all funds through August with a total of \$6,117,500.44.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: September 26, 2016
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation of \$200.00 from Sharla Jensen to the Delores Stephens Library in memory of Troy Stephens. This donation will be designated for the purchase of educational materials for the Library.
2. The District received a donation of \$150.00 from Joanne Oliver to the Delores Stephens Library in memory of Troy Stephens. This donation will be designated for the purchase of educational materials for the Library.
3. The District received a donation of \$100.00 from Beverly Buries to the Delores Stephens Library in memory of Troy Stephens. This donation will be designated for the purchase of educational materials for the Library.

For the current 2016-17 fiscal year through September 26, 2016, the District has received an estimated total, which includes the above amounts, of \$14,908.20 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

CONSENT ITEM: 4.3-C

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: September 26, 2016
SUBJECT: Agreement for Use of Facilities – Our Lady of the Rosary

BACKGROUND INFORMATION:

For many years the agreement with Our Lady of the Rosary has permitted the District a lease extension for one relocatable unit for use by the Title 1 Program for the District's students. Our Lady of the Rosary has requested an extension of the current lease agreement for this relocatable unit for another one-year period ending August 31, 2017.

POLICY/ISSUE:

Board Policy 3322 – Contracts

FISCAL IMPACT:

\$7,200 – Title 1 funds

STAFF RECOMMENDATION:

Ratify the lease agreement for use of a relocatable unit at Our Lady of the Rosary from September 1, 2016 through August 31, 2017.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: September 26, 2016
SUBJECT: Consultant Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following contracted services are requested:

	Consultant	Services to be Provided/ Audience	Site/ Requested for	Time Period	Cost/ Funding Source
1	Capitol Advisors Group, LLC PC16-1761	Provide professional services for legislative consulting and advocacy, strategic counsel, and assistance in developing mutually beneficial partnerships.	Business Services Requested by: Ruben Frutos	July 1, 2016 through June 30, 2017	Not to exceed \$25,200 from General Funds

POLICY/ISSUE:

Board Policy 4126 – Consultants

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services and authorize the Superintendent or designee to execute all necessary documents.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

CONSENT ITEM: 4.5-C

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: September 26, 2016
SUBJECT: Public Hearing – Sufficiency of Instructional Materials

BACKGROUND INFORMATION:

In accordance with Education Code Section 60119, a public hearing must be held within the first eight weeks of school regarding the Sufficiency of Instructional Materials for the 2016-17 school year. The purpose of this public hearing is to determine whether each pupil in each District school has sufficient textbooks, instructional materials or both for use in class and to take home, consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

Notice of the Public Hearing was announced in the September 13, 2016 issue of the Long Beach *Press Telegram* and posted at the Paramount City Library, all school sites and the District Office in both English and Spanish.

POLICY/ISSUE:

Education Code Section 60119, Hearings – Ensure Sufficiency of Textbooks and Instructional Materials

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Conduct a Public Hearing regarding the Sufficiency of Instructional Materials for the 2016-17 school year.

PREPARED BY:

Renee Jeffrey, Director – K-5 School Support and Innovative Programs

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.1-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: September 26, 2016
SUBJECT: Resolution 16-11 Sufficiency of Instructional Materials

BACKGROUND INFORMATION:

Paramount Unified School District conducted a public hearing in accordance with Education Code Section 60119 regarding the sufficiency of instructional materials for the 2016-17 school year. The attached resolution is submitted for approval assuring the State Superintendent of Public Instruction that the District complies with the necessary requirements.

Education Code Section 60119 states that the Governing Boards of school districts are subject to specified requirements to receive State funding for instructional materials. To be eligible to receive these funds for the purchase of textbooks and instructional materials, the Governing Board shall have held a public hearing to determine whether each pupil in each District school has sufficient textbooks or instructional materials or both, aligned to the academic content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

POLICY/ISSUE:

Education Code Section 60119 – Sufficiency of Instructional Materials

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution 16-11, assuring compliance with Education Code Section 60119 for State funds receivable for instructional materials for the 2016-17 school year.

PREPARED BY:

Renee Jeffrey, Director – K-5 School Support and Innovative Programs

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.2-A

Paramount Unified School District

Resolution 16-11

STATEMENT OF NOTIFICATION OF COMPLIANCE WITH EDUCATION CODE 60119 SUFFICIENCY OF INSTRUCTIONAL MATERIALS PROGRAM FOR FISCAL YEAR 2016-17

WHEREAS, the Governing Board of the Paramount Unified School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on September 26, 2016 at 6:00 p.m., which did not take place during or immediately following school hours, and;

WHEREAS, the Governing Board provided at least 10 days notice of the public hearing posted in at least three public places within the District that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Governing Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners in the District, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials, aligned to State content standards and consistent with the cycles and content of the curriculum frameworks, were provided to each student in grades K-12 as appropriate, including English learners, in English/language arts, mathematics, science, and history-social science, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes in grades 6-12 as appropriate, and;

WHEREAS, sufficient laboratory science equipment was available for science laboratory classes offered in grades 9-12 inclusive, and;

WHEREAS, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the District, and;

Therefore, it is resolved that for the 2016-17 school year, the Paramount Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles of the curriculum frameworks.

ADOPTED this 26th day of September 2016.

Tony Peña, President
Board of Education

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: September 26, 2016
SUBJECT: Nonpublic School Placement for a Special Education Student for 2016-17

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

An elementary school student (2016001588) with a diagnosis of autism moved into the District with NPS placement. The IEP team recommends placement at Buena Park Speech and Language Center with speech services, occupational therapy and a 1:1 aide, as the least restrictive environment for the 2016-17 school year. The estimated cost not to exceed \$70,000.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$70,000 from special education funds.

STAFF RECOMMENDATION:

Approve the placement for a special education student in a nonpublic school, as determined by the student's Individual Education Plan for the 2016-17 school year.

PREPARED BY:

Kimberly Cole, Director - Special Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.3-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: September 26, 2016
SUBJECT: Professional Development Contract for *Amplify* Digital Textbook

BACKGROUND INFORMATION:

In June, 2016 the Board approved the adoption of *Amplify* a digital textbook for middle school Language Arts and ELD classes. In order to assure successful use of this digital text, it will be phased in over two years. In 2016-17, the materials will be used in two to three classes in each middle school. These “early implementation” classes will allow curriculum and technology staff to support the program on a small scale before full implementation in all middle school ELA and ELD classes in 2017-18.

In order to support these classes and teachers, consultants from Amplify will provide professional development and technical support on the use of the new materials.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

Approximately \$6,500 from LCAP funds

STAFF RECOMMENDATION:

Approve a contract to provide professional development and technical support for selected 6-8 Language Arts and ELD teachers.

PREPARED BY:

Deborah Stark, Assistant Superintendent – Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.4-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: September 26, 2016
SUBJECT: Resolution 16-12 Amended Contract Amount for the California State Preschool Program, 2016-17

BACKGROUND INFORMATION:

Resolution 15-40, Contract for the California State Preschool Program (CSPP), 2016-17 was approved by the Board of Education on June 22, 2016. The contract, CSPP-6218, was in the amount of \$2,142,908. The California Department of Education awarded Paramount Unified School District CSPP Expansion Funds Intended to Increase Access for Children with Exceptional Needs. The award includes an amendment to the contract for up to \$2,184,681. The expansion funds award allows State Preschools to use the Individualized Education Plan (IEP) as part of CSPP Part-day eligibility for children with identified special needs. State Preschool services are provided at Alondra, Collins, Gaines, Hollydale, Keppel, Mokler, Wirtz (Jackson), and Zamboni for the 2016-17 school year.

The District shall be reimbursed at a maximum rate of \$38.53 per child per day of full day enrollment (6.5 hours).

POLICY/ISSUE:

Board Policy 3230 - Categorical Funds

FISCAL IMPACT:

Income of up to \$2,184,681 to restricted funds

STAFF RECOMMENDATION:

Approve the amended amount for the California State Preschool Contract for Expansion Funds Intended to Increase Access for Children with Exceptional Needs.

PREPARED BY:

Elida Garcia, Director- Early Childhood Education-Transitional Kindergarten

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on especially reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.5-A

Paramount Unified School District

RESOLUTION 16-12

BE IT RESOLVED that the Governing Board of Paramount Unified School District authorizes entering into local agreement number CSPP-6218 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

The person listed below subject to availability:

NAME	TITLE	SIGNATURE
Deborah Stark	Assistant Superintendent – Educational Services	_____
Ruben Frutos	Assistant Superintendent – Business Services	_____

PASSED AND ADOPTED THIS 26th day of September, 2016 by the Governing Board of Paramount Unified School District of Los Angeles County, California.

I, Tony Peña, President of the Governing Board of Paramount Unified School District, of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at the September 26, 2016 meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Board President

Date

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Secondary Educational Services
DATE: September 26, 2016
SUBJECT: SAT/PSAT College Readiness Assessments Agreement

BACKGROUND INFORMATION:

On September 12, 2016 the Board of Education agreed to enter a partnership with the College Board to offer the SAT/PSAT College Readiness Assessments to 9th -11th grade students. This is the formal agreement for the partnership.

POLICY/ISSUE:

Board Policy 66162.7 – Student Assessment

FISCAL IMPACT:

\$66,111.00 –LCAP Funds

STAFF RECOMMENDATION:

Approve the SAT/PSAT College Readiness Assessments Agreement with College Board for the 2016-17 school year.

PREPARED BY:

Ryan Smith, Assistant Superintendent – Secondary Educational Services

DISTRICT PRIORITY 2:

Use performance-based testing and assessment programs.

**COLLEGE BOARD'S
COLLEGE READINESS AND SUCCESS CONTRACT #: CB-00017206**

THIS AGREEMENT, including all appendices, exhibits, and schedules attached hereto (the "Agreement"), is made as of this **September 15, 2016** ("Effective Date"), by and between Paramount Unified School District ("Client") and the College Board (the "College Board").

WHEREAS, the College Board shall make available, and Client may order the following College Board exams, products, and services related to the College Board's College Readiness and Success System.

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants and undertakings contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby agree to the following:

1.0 Services & Deliverables. The College Board shall furnish Client with the exams, products, licenses, services and/or deliverables (collectively, "Deliverables") in accordance with the applicable schedules, which outline the Deliverables hereunder ("Schedule"); and attached hereto and incorporated herein by this reference. If Client has additional orders after the Effective Date of this Agreement, the parties agree such Deliverables shall be added by an addendum signed by both parties.

2.0 Term & Termination.

2.1 Term. This Agreement shall be for a term beginning as of September 15, 2016 and, unless sooner terminated as provided herein, will expire on June 30, 2017 ("Initial Term"). Client may renew this Agreement in twelve (12) month increments ("Renewal Term"), upon notice to the College Board of its intent to renew within thirty (30) days prior to the expiration date of this Agreement. During any Renewal Term, this Agreement shall be subject to the College Board's then-current fees and policies at the time of renewal. The Initial Term and each subsequent Renewal Term shall be collectively referred to as the "Term." If, during the Term, Client decides to have the College Board support Client's administration of a digital College Board assessment, the College Board reserves the right to attach an additional schedule specific to such administration, containing operational policies and any additional terms and conditions.

2.2 Termination. If either party breaches any of the provisions of this Agreement (including but not limited to Client's failure to make any payment when due), either party shall have the right to give the other party written notice to cure such breach within thirty (30) days and, if such breach is not cured within a thirty (30) day period, either party shall have the right to terminate this Agreement, without waiver of any other remedy, whether legal or equitable; provided, however, if Client breaches the Representations and Warranties or Ownership of Intellectual Property, or both, then the College Board shall have the right to terminate this Agreement immediately.

2.2.1 Rights After Termination. If any Schedule is terminated for any reason, all rights granted to Client hereunder with respect to the Deliverables under that Schedule shall cease, and Client shall; (a) immediately cease all use of the applicable Deliverables and purge any and all software, content, and materials from Client's computer systems, storage media and files, and all copies thereof, as applicable, and (b) promptly return or destroy, at College Board's direction, content and materials, and all copies thereof, and all other confidential information of College Board then in Client's possession or under Client's control. Upon termination of this Agreement, the College Board shall terminate Client's access to any systems to which Client has access under this Agreement.

2.2.2 Partial Payment Upon Termination. Client will compensate the College Board for all services performed, products furnished, and licenses granted, including any costs associated with the initial deployment of resources in preparation for providing the services under this Agreement, through the effective date of any termination in accordance with invoices issued or to be issued by the College Board.

2.2.3 Availability of Deliverables. In addition to its other rights hereunder, the College Board may cease making certain Deliverables commercially available at any time by providing Client sixty (60) days written notice. In such event, the College Board will cease furnishing such Deliverable(s) under this Agreement and the Agreement shall continue in full force and effect, except for provisions specifically affecting such Deliverable(s). The College Board will refund Client any fees paid for the unused portion of such Deliverable(s).

3.0 Fees and Payment. Client shall pay those fees set forth in each Schedule for the services and deliverables furnished during the 2016-2017 implementation year. Unless otherwise indicated in a Schedule, payment terms are Net 30.

4.0 Taxes. Client agrees to pay any sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Agreement, unless Client is

exempt from such taxes as the result of Client's corporate or government status and Client has furnished the College Board with a valid tax exemption certificate.

5.0 Representations and Warranties.

5.1 Authority. Client represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed, and delivered.

5.2 College Board Services Warranty. The College Board represents and warrants that it shall perform its obligations under this Agreement in a professional, workmanlike manner.

5.3 College Board Disclaimer of Implied Warranties. EXCEPT AS PROVIDED ABOVE, THE COLLEGE BOARD MAKES NO WARRANTIES WHATSOEVER AND PROVIDES THE SERVICES AND DELIVERABLES, AS APPLICABLE, ON AN "AS IS" AND "AS AVAILABLE" BASIS. THE COLLEGE BOARD HEREBY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS. THE COLLEGE BOARD DOES NOT WARRANT THE OPERATION OF THE DELIVERABLES TO BE UNINTERRUPTED OR ERROR-FREE OR THAT ALL DEFICIENCIES OR ERRORS ARE CAPABLE OF BEING CORRECTED. FURTHERMORE, THE COLLEGE BOARD DOES NOT WARRANT OR MAKE ANY REPRESENTATIONS REGARDING THE USE OF THE DELIVERABLES OR THE RESULTS OBTAINED THEREFROM OR THAT THE DELIVERABLES WILL SATISFY CLIENT'S REQUIREMENTS.

6.0 Limitation of Liability. TO THE EXTENT PERMITTED BY LAW, AND NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS AND THE COLLEGE BOARD'S SUBCONTRACTORS AND CONSULTANTS, AND ANY OF THEM, TO CLIENT AND ANYONE CLAIMING BY, THROUGH OR UNDER CLIENT, FOR ANY AND ALL CLAIMS, LOSSES, COSTS, OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR THE COLLEGE BOARD'S OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS, SUBCONTRACTORS OR CONSULTANTS OR ANY OF THEM, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT SHALL EITHER PARTY, THEIR AFFILIATES OR THEIR SUBCONTRACTORS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES (INCLUDING, BUT NOT LIMITED TO, ANY DAMAGES FOR LOSS OF PROFITS OR SAVINGS, LOSS OF USE, BUSINESS INTERRUPTION OR THE LIKE), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

7.0 Indemnification. To the extent permitted by law and notwithstanding any other provision of this Agreement, Client agrees to indemnify, hold harmless, and defend the College Board from and against any and all liabilities, demands, claims, fines, penalties, damages, forfeitures, and suits, together with reasonable attorneys' and witnesses' fees and other costs and expenses of defense and settlement, which the College Board may incur, become responsible for or pay out as a result of death or bodily injury or threat thereof to any person, destruction of or damage to any property, contamination of or adverse effect on natural resources or the environment, any violation of local state or federal laws, regulations, or orders, or any other damages claimed by third parties (collectively, "Damages") provided, however, that Client shall not be obligated to indemnify the College Board to the extent such Damages are caused directly by the negligence or willful misconduct of the College Board.

8.0 Ownership of Intellectual Property. Client agrees and acknowledges that all intellectual property provided under or pertaining to the Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMs, videos, examinations, and all items contained therein, including all copies thereof, all data and score reports and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Client except as specifically provided under a particular Schedule.

9.0 Miscellaneous.

9.1 Cooperation. Client shall cooperate fully with College Board, its agents, consultants, and subcontractors and provide all assistance as reasonably necessary for the College Board to furnish the Deliverables as applicable, including but not

limited to: (a) fulfilling its obligations under the applicable Schedule and (b) other assistance reasonably required by College Board to fulfill its obligations under this Agreement.

9.2 Force Majeure. No party will be responsible to the other, and such shall not be grounds to terminate this Agreement, for disruptions in usage of the Deliverables caused by acts of God, acts of terrorism, government action, curtailment of transportation facilities, Client's failure to cooperate as described in Section 9.1 (Cooperation), labor strikes, governmental authority, or all other events beyond the reasonable control of the party claiming rights under this Section (a "Force Majeure Event"); provided that the College Board shall have a duty to reasonably mitigate, or cause to be mitigated, any such disruptions (or parts thereof). The College Board's obligation to furnish the Deliverables shall be suspended (or reduced, as applicable) during the period and to the extent that provision of the Deliverables is disrupted by the Force Majeure Event, without such suspension or disruption constituting a material breach of its obligations under this Agreement.

9.3 Governing Law and Choice of Forum. This Agreement shall be construed in accordance with the terms and conditions set forth in this Agreement and the law of the State of California without regard to choice or conflict of laws principles that would cause the application of any other laws. Any dispute or controversy arising out of or relating to this Agreement or otherwise shall be determined by a court of competent jurisdiction in California State (or the Federal Court otherwise having territorial jurisdiction over such County and subject matter jurisdiction over the dispute), and not elsewhere, subject only to the authority of the Court in question to order changes of venue; provided, however, that prior to the instigation of any such action (other than an action for equitable relief) a meeting shall be held at a mutually agreed upon location, attended by individuals with decision-making authority to attempt in good faith to negotiate a resolution of the dispute. If within forty-five (45) days after such meeting the parties have not succeeded in resolving the dispute, either party may proceed at law, or in equity, in a court of competent jurisdiction.

9.4 Notices. All notices or other communications hereunder shall be deemed to have been duly given and made if in writing and if served by personal delivery upon the party for whom it is intended on the day so delivered, if delivered by registered or certified mail, return receipt requested, or by courier service on the date of its receipt by the intended party (as indicated by the records of such of the U.S. Postal Service or the courier service), or if sent by e-mail, or if not a business day, the next succeeding business day, provided that the email sender retains confirmation of a "read-receipt" which acknowledges recipient's opening of such email, or if not available, promptly confirms by telephone confirmation thereof, to the person at the address set forth below, or such other address as may be designated in writing hereafter, in the same manner, by such person:

To College Board:
K-12 Contract Management

The College Board
250 Vesey Street
New York, NY 10281
Tel: (212) 713-8000
Contractsmanagement@collegeboard.org

With a copy to
Legal Department

The College Board
250 Vesey Street
New York, NY 10281
Tel: (212) 713-8000
Legalnotice@collegeboard.org

To Client:

Ryan Smith
Assistant Superintendent
Paramount Unified School District
15110 South California Avenue
Paramount, California 90723-4320
Tel: (562) 602-6000
Email: rdsmith@paramount.k12.ca.us

9.5 Publicity. Each party agrees to promptly inform the other party of all media inquiries prior to responding thereto and to permit the other party to review and approve prior to release any press releases regarding the products, services, and deliverables provided for under this Agreement.

9.6 Relationship of the Parties. The relationship of the Client and the College Board is that of independent contractors. Neither party nor their employees are partners, agents, employees, or joint ventures of the other party. Neither party shall have any authority to bind the other party to any obligation by contract or otherwise. The College Board, its employees, and agents shall not be considered employees of the Client while performing these services and will not be entitled to fringe benefits normally accruing to employees of the Client. Client and the College Board recognize and agree that the College Board is an independent contractor.

9.7 Third-Party Rights. Nothing contained in this Agreement, express or implied, establishes or creates, or is intended or will be construed to establish or create, any right in or remedy of, or any duty or obligation to, any third party.

9.8 Survival. It is agreed that certain obligations of the parties under this Agreement, which, by their nature would continue beyond the termination, cancellation, or expiration of this Agreement, shall survive termination, cancellation, or expiration of this Agreement, including without limitation, payment, ownership of intellectual property, representations and warranties, limitation of liability, confidential and proprietary information, indemnification, term and termination, and Section 9 (Miscellaneous) herein.

9.9 Amendment; Waiver. Any provision of this Agreement may be amended or waived if, and only if, such amendment or waiver is in writing and signed, in the case of an amendment, by the parties, or in the case of a waiver, by the party

against whom the waiver is to be effective. No failure or delay by any party in exercising any right, power, or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise thereof or the exercise of any other right, power, or privilege. Except as otherwise provided herein, the rights and remedies herein provided shall be cumulative and not exclusive of any rights or remedies provided by law.

9.10 Severability. The provisions of this Agreement shall be deemed severable and the invalidity or unenforceability of any provision shall not affect the validity or enforceability of the other provisions hereof. If any provision of this Agreement, or the application thereof to any person or entity or any circumstance, is invalid or unenforceable, (a) a suitable and equitable provision shall be substituted therefor in order to carry out so far as may be valid and enforceable provision and (b) the remainder of this Agreement and the application of such provision to other persons, entities, or circumstances shall not be affected by such invalidity or unenforceability, nor shall such invalidity or unenforceability affect the validity or enforceability of such provision, or the application thereof, in any other jurisdiction.

9.11 Order of Precedence. In the event of conflict between the terms and conditions of any Schedule and the Agreement the terms and conditions of the Schedule shall prevail. The parties acknowledge and agree that each shall construe the terms, covenants, and conditions set forth in this Agreement, including each Schedule hereto, as consistent with one another insofar as possible, so as to give effect to the fullest extent possible to each particular clause. Client shall remit any Client-issued purchasing documents such as a contract or purchase order prior to the scheduled delivery of any Deliverable to ensure prompt payment for services and deliverables received under this Agreement (“Client Purchase Order”). Notwithstanding anything to the contrary, the parties hereby acknowledge and agree that the Client Purchase Order shall be subject to the terms and conditions of this Agreement and this Agreement shall override any terms and conditions included in the Client Purchase Order. Client acknowledges and agrees that the College Board may delay and/or withhold furnishing Deliverables if Client fails to issue the Client Purchase Order for such Deliverable, as applicable, prior to the scheduled delivery date for such Deliverable.

9.12 Headings. Headings contained in this Agreement are for reference purposes only. They shall not affect in any way the meaning or interpretation of this Agreement.

9.13 Integration, Execution and Delivery. The Agreement includes the Schedules attached hereto and constitutes the entire agreement between the College Board and Client and supersedes all prior written or oral understandings, bids, offers, negotiations, or communications of every kind concerning the subject matter of this Agreement, including any Client Purchase Order. No course of dealing between parties and no usage of trade shall be relevant to supplement any term used in the Agreement. Acceptance or acquiescence in a course of performance rendered under the Agreement shall not be relevant to determine the meaning of the Agreement and no waiver by a party of any right under the Agreement shall prejudice that party's exercise of that right in the future. This Agreement may be executed through signatures to any number of counterparts, each of which shall be deemed an original, which together will constitute one Agreement. Delivery of an executed counterpart of this Agreement by electronic transmission, including through DocuSign, shall be equally as effective as delivery of an original executed counterpart of this Agreement. Any party delivering an executed counterpart of this Agreement by electronic transmission also shall deliver an original executed counterpart of this Agreement (except if the parties are using DocuSign), but the failure to deliver an original executed counterpart shall not affect the validity, enforceability, and binding effect of this Agreement. The foregoing execution and delivery shall apply to this Agreement.

PARAMOUNT UNIFIED SCHOOL DISTRICT

THE COLLEGE BOARD

Signature

Signature

Name

Name

Title

Title

Date

Date

PSAT/NMSQT: Fall 2016

**PSAT/NMSQT
EARLY PARTICIPATION PROGRAM
FIXED FEE SCHEDULE**

I. BACKGROUND

The College Board's Early Participation Program is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform instruction and learning, and increase students' readiness for college expectations. Additionally, earlier involvement in the PSAT/NMSQT^{®1} assessment will expose students to a wealth of college planning and preparation tools to get and keep them actively involved in the process. The College Board supports this initiative by providing Clients with access to additional savings when Clients pay to engage at least one entire grade of students in taking the PSAT/NMSQT ('Participating Grade'). Shifting this financial obligation from the student to the Client provides greater access for students to the PSAT/NMSQT and initiates students' earlier entry on the road to college.

II. DELIVERABLES

The College Board shall furnish the PSAT/NMSQT and the following deliverables and reports to the schools designated by the Client in Section IV (List of Participating Schools):

A. Description of Services and Deliverables.**1. School and Student Deliverables:**

- a. PSAT/NMSQT test materials (student guides and test booklets)
- b. Student Paper Score Report (one copy sent to school)
- c. Student Online Score Report, delivered via the College Board website.
- d. Access to Official SAT Practice on Khan Academy; students can link their College Board and Khan Academy accounts to receive free personalized practice recommendations based on their performance
- e. School online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- f. School online access to AP Potential[™]
- g. The Official Educator Guide

2. Client Deliverables:

- a. Client online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- b. Client online access to AP Potential

The test shall be administered on October 19, 2016. The alternate test administration is on November 2, 2016.

3. Delivering SAT Practice Tools and Support. In addition to the free practice tools available at <http://sat.collegeboard.org/practice>, all students will have access to free, personalized, and focused practice resources through the College Board's collaboration with Khan Academy. Practice materials for the SAT exam are available at the Khan Academy website (<http://satpractice.org>). Client and participants shall use the Khan Academy practice tool and materials in accordance with Khan Academy's guidelines.

4. Required Information. The Client shall furnish the College Board with: (i) a list of participating high schools with their respective High School Code as prescribed in Section IV (List of Participating Schools); (ii) a review of estimated student enrollment from a public data source as prescribed in Section V (Fee Calculation For Service and Deliverables); and (iii) the Client's contacts as prescribed in Section VI (Contact Information), incorporated by reference herein. The Client will review the pre-populated enrollment data from public data sources and send any adjustments as prescribed in Section V (Fee Calculation for Service and Deliverables). Changes to the list of participating high schools cannot be made after **September 16, 2016**. Schools without a valid high school code must submit a high school request form by **August 26, 2016**.

In the event that any of the Client's schools are omitted from the List of Participating Schools or listed without valid high school codes, then such schools shall not be covered under this Schedule, and students in Participating Schools that incorrectly enter a grade or fail to enter grade on their answer sheets will be incorrectly depicted in words furnished under this Schedule, and no adjustments can be made to the reports furnished to Client under this Schedule as outlined in Section II (Deliverables).

¹ PSAT/NMSQT is a registered trademark jointly owned by the College Board and the National Merit Scholarship Corporation, and should be so noted in all communications.

III. PSAT/NMSQT TERMS AND CONDITIONS

1. **Ownership of Intellectual Property.** The College Board is the exclusive owner of all rights in and to the PSAT/NMSQT examination, all individual test items (questions) and all data collected there from, including but not limited to student scores derived from the exam, and collected under the registration and administration of the exam. In addition, the College Board is the exclusive owner of MyRoad, , and the publications and reports described in Section I (Background), including all copyrights, trademarks³, trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof (collectively 'College Board Intellectual Property'). The Client acknowledges and agrees that, nothing in this Schedule shall be interpreted to indicate that the College Board is passing its proprietary rights in and to College Board Intellectual Property to the Client.
2. **PSAT/NMSQT Student Reports.** The College Board hereby grants the Client a limited, nonexclusive, nontransferable, non-assignable right to use the score reports and individual student data for internal purposes only, which includes Client-wide training sessions, as long as the data used during training preserves the confidentiality of students. The Client may not use or distribute the score reports externally or to third parties without the express written consent of the College Board.
3. **Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Schedule, is confidential ('Confidential Information'), and except as otherwise expressly provided in this Schedule and to the extent permitted by law, neither party will authorize or permit the other party's Confidential Information to be disclosed to any third party, provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order.

IV. LIST OF PARTICIPATING SCHOOLS

SCHOOL NAME	HIGH SCHOOL CODE
Buena Vista High School	054576
Paramount High School	052365

V. FEE CALCULATION FOR SERVICE AND DELIVERABLES

1. **Program Pricing.** The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grades as indicated in the College Readiness Agreement Budget Schedule ('Budget Schedule'), the official Free and Reduced Price Lunch (FRPL) percentage of the Client, and the assessment(s) purchased by the Client. The Client acknowledges that successful implementation of the Early Participation Program is contingent on the Client requiring 100% of their high schools² to participate under this Agreement. If, during the term covered by this Schedule, the College Board is furnishing other assessments to Client in addition to the PSAT/NMSQT, or if multiple grades are being tested under this Schedule the fee calculation represents a greater discount. Please see the table below for specifics.

Free and Reduced Price Lunch Percentage	Suite Pricing (All Three Assessments)	Two Assessments and/or Grades	Single Assessment and/or Grade
< 25%	\$11.00	\$12.00	\$14.00
≥ 25% and < 50%	\$10.50	\$11.50	\$13.00
≥ 50% and < 75%	\$9.50	\$11.25	\$12.75
≥ 75%	\$9.00	\$11.00	\$12.50

Clients will be charged a fixed fee based on enrollment, regardless of how many students actually take the PSAT/NMSQT assessments. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client will be given an opportunity to adjust and review the enrollment in the fall to determine their final fee.

2. **Changes to Enrollment.** If the Client determines, after signing this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (up or down), the Client must provide the College Board with the adjusted enrollment figures, and identify how and where College Board may confirm this information. The Client shall send the updated enrollment

² The College Board acknowledges that certain high schools are excluded from this requirement, which include without limitation and by way of example, schools for the severely disabled, charter schools excluded from the administrative authority of the District, and schools primarily possessing students not enrolled to obtain a standard high school diploma.

figures and an official enrollment report or references, on official letterhead, to: PSAT/NMSQT Early Participation Program, College Board, 250 Vesey Street, New York, NY 10281 no later than **October 31, 2016**.

Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request, differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the full test fee of \$15.00 per student.

3. Restrictions. No student participating under this Schedule will be assessed an individual fee for taking the PSAT/NMSQT examination. Furthermore, there are no fee waivers granted for juniors should they be covered under this Schedule.

4. Unused Tests. An unused test fee of \$4 per booklet will be charged if unused by a school is calculated to be greater than 20% of their total test books ordered. However schools that use at least 80% of the tests ordered will not incur an unused test fee. Additionally Participating Schools will not incur unused test fees for contracted grade(s); however, unused test fees will apply for all other grades.

PSAT 8/9: Fall 2016

**PSAT 8/9 ASSESSMENT
EARLY PARTICIPATION PROGRAM
FIXED FEE SCHEDULE**

I. BACKGROUND

The College Board's Early Participation Program is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform instruction and learning, and increase students' readiness for college expectations. The College Board supports this initiative by providing Clients with access to additional savings when Clients pay to engage at least one entire grade of students in taking the PSAT 8/9 exam ('Participating Grade'). Shifting this financial obligation from the student to the Client provides greater access for students to the PSAT 8/9 assessment and provides students early entry on the road to college.

II. DELIVERABLES

The College Board shall furnish the following PSAT 8/9 deliverables and reports to the schools designated by the Client in Section IV (List of Participating Schools).

1. School and Student Deliverables:

- a. PSAT 8/9 test materials (test booklets)
- b. Student Paper Score Report (one copy sent to school)
- c. Student Online Score Report, delivered via the College Board website
- d. Access to Official SAT Practice on Khan Academy; students 13 and older can link their College Board and Khan Academy accounts to receive free personalized practice recommendations based on their performance.
- e. School online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website. In order for the Participating Schools to receive all reports on the data portal, answer sheets must be returned as soon as possible after testing.
- f. School online access to AP Potential™ for students in 9th grade.
- g. The Official Educator Guide

2. Client Deliverables:

- a. Client online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- b. Client online access to AP Potential

3. Required Information. The Client shall furnish the College Board with: (i) a list of participating schools as prescribed in Section IV (List of Participating Schools); (ii) a review of estimated student enrollment from a public data source as prescribed in Section V (Fee Calculation for Service and Deliverables); and (iii) the Client's contacts as prescribed in Section VI (Client Contact Information). The Client will review the pre-populated enrollment data from public data sources and send any adjustments as prescribed in Section V (Fee Calculation for Service and Deliverables). Changes to the list of participating schools must be made no later than **one month prior to your selected administration date**. Schools without a valid six-digit College Board school code should submit requests for one as soon as possible. It is recommended that schools apply for their school code **at least a month before when they plan to order test books**.

In the event that: (i) any of the Client's schools are omitted from the List of Participating Schools or listed without valid high school codes, then such schools shall not be covered under this Agreement and (ii) students in Participating Schools who incorrectly enter a grade or fail to enter a grade on their answer sheets will be incorrectly depicted in reports furnished under this Schedule, and no adjustments can be made to the reports furnished to Client under Section II (Deliverables).

III. PSAT 8/9 TERMS AND CONDITIONS

1. Ownership of Intellectual Property. The College Board is the exclusive owner of all rights in and to the PSAT 8/9 assessment, exam booklets, all individual test items (questions) and all data collected therefrom, including but not limited to student scores derived from the exam, and collected under the registration and administration of the exam. In addition, the College Board is the exclusive owner of MyRoad and the publications and reports described in Section I, including all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof (collectively 'College Board Intellectual Property'). Client acknowledges and agrees that, nothing in this Agreement shall be interpreted to indicate that the College Board is passing its proprietary rights in and to College Board Intellectual Property to the Client.

2. Student Reports. The College Board hereby grants the Client a limited, nonexclusive, nontransferable, non-

assignable right to use the score reports and individual student data for internal purposes only, which includes client-wide training sessions, as long as the data used during training preserves the confidentiality of students. The Client may not use or distribute the score reports externally or to third parties without the express written consent of the College Board.

3. **Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Schedule, is confidential ('Confidential Information'), and except as otherwise expressly provided in this Schedule and to the extent permitted by law, neither party will authorize or permit the other party's Confidential Information to be disclosed to any third party, provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order.

4. **PSAT 8/9 Test Booklets.** The College Board hereby grants to Client during the Term of this Agreement a limited, non-exclusive, non-transferable, non-assignable, revocable license to use the PSAT 8/9 Test Booklets for the sole purpose of administering the PSAT 8/9 assessment and reviewing the scores with students within the classroom of a Participating School. Client shall destroy PSAT 8/9 Test Booklets upon termination of this Agreement.

Except as expressly provided herein, Client is prohibited from copying, disseminating, publishing, displaying or distributing in any form, or reproducing the PSAT 8/9 test booklets in whole or in part, without the prior written consent of the College Board. Client does not gain any ownership interest in the PSAT 8/9 test booklets.

5. **PSAT 8/9 Assessment Administration.** The testing period covered under this Schedule runs from September 26, 2016 to January 27, 2017. Client shall comply with the published security and administration guidelines set forth in the Official Educator Guide for the PSAT 8/9™ Assessment.

IV. LIST OF PARTICIPATING SCHOOLS

DISTRICT NAME	SCHOOL NAME
Paramount Unified School District	Buena Vista High School
Paramount Unified School District	Paramount High School

V. FEE CALCULATION FOR SERVICE AND DELIVERABLES

1. **Program Pricing.** The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grades as indicated in the College Readiness Agreement Budget Schedule ('Budget Schedule'), the official Free and Reduced Price Lunch Program (FRPL) percentage of the Client, and the product(s) purchased by the Client. The Client acknowledges that successful implementation of the Early Participation Program is contingent on the Client requiring 100% of their high schools³ to participate under this Agreement. If, during the term covered by this Schedule, the College Board is furnishing other assessments to Client in addition to PSAT 8/9, or if multiple grades are being tested under this Schedule the fee calculation represents a greater discount. Please see the table below for specifics.

Free and Reduced Price Lunch Percentage	Suite Pricing (All Three Assessments)	Two Assessments and/or Grades	Single Assessment and/or Grade
< 25%	\$7.00	\$8.00	\$9.25
≥ 25% and < 50%	\$6.50	\$7.50	\$8.75
≥ 50% and < 75%	\$5.50	\$7.00	\$8.50
≥ 75%	\$5.00	\$6.50	\$8.25

Client will be charged a fixed fee based on enrollment, regardless of how many students actually take the PSAT 8/9 assessment. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client will be given an opportunity to adjust and review the enrollment in the fall to determine their final fee.

2. **Changes to Enrollment.** If the Client determines, after signing this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (up or down), the Client must promptly provide the College Board with the adjusted enrollment figures, and identify how and where the College Board may confirm this information. The Client shall send the

³ The College Board acknowledges that certain schools are excluded from this requirement, which include without limitation and by way of example, schools for the severely disabled, charter schools excluded from the administrative authority of the Client, and schools primarily possessing students not enrolled to obtain a standard high school diploma.

updated enrollment figures and an official enrollment report or references, on official letterhead, to: PSAT 8/9, College Board, 250 Vesey Street, New York, NY 10281 no later than **October 31, 2016**.

Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request, differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the full test fee of \$10.00 per student.

No student participating under this Agreement will be assessed an individual fee for taking the PSAT 8/9 assessment.

3. **Unused Tests.** An unused test fee of \$4 per booklet will be charged if unuse by a school is calculated to be greater than 20% of their total test books ordered. However schools that use at least 80% of the tests ordered will not incur an unused test fee. Additionally Participating Schools will not incur unused test fees for contracted grade(s); however, unused test fees will apply for all other grades.

**Schedule 1 to Agreement
SAT School Day Program**

1. Services Overview

The College Board will support the Client in administering the SAT exam during a school day. Under this Agreement, 'SAT' will be used to refer to both the SAT (without essay) and the SAT with Essay, as applicable. The scope of services encompasses a Client-sponsored SAT School Day administration and delivery of SAT data and reports through our online data portal (the 'Program'). The College Board will deliver the Program as outlined in this Schedule and Attachments.

1.1. Enrollment and Program Participation

The Client will provide to the College Board, in accordance with the timeframes defined in Attachment A to Schedule 1, information concerning the numbers of cohort students ('Participating Cohort') enrolled in the schools which are participating in the Program ('Enrollment' or 'Student(s)'). Students who register for the SAT exam in accordance with the provisions of this Schedule and Attachments are herein referred to as 'Participants'.

1.2. Related Implementation Services

1.2.1. Setting up SAT Test Centers

Client will accurately complete a Test Center Intake Form, provided by the College Board, by the deadline indicated in Section 3 of Attachment (Client Obligations) to designate those locations participating in the Program. All locations designated by the Client and that meet all College Board requirements will be established as SAT Test Centers ('Test Centers') for the Program. Client will designate a Test Center Supervisor at each participating location who must complete a two-page Test Center Master Form ('CMF') in order to establish the location as a Test Center. Client is responsible for ensuring compliance with CMF completion. College Board reserves the right to cancel the administration of the Program at any Test Center if a completed CMF is not returned with complete and accurate information by the deadlines established in Attachment A.

1.2.2. Delivering SAT Practice Tools and Support

In addition to the free practice tools available at <http://sat.collegeboard.org/practice>, all students will have access to free, personalized, and focused practice resources through the College Board's collaboration with Khan Academy. Practice materials for the SAT exam are available at the Khan Academy website (<http://satpractice.org>). Client and participants shall use the Khan Academy practice tool and materials in accordance with Khan Academy's guidelines.

Additional SAT Readiness products (e.g., publications) and services (e.g., Professional Development Workshops) are not included as part of the Program. The Client may purchase these products and services separately.

1.2.3. Providing Accommodations to Participants with Disabilities

Accommodations for Participants with disabilities will be granted and administered according to the College Board's standard eligibility and administration procedures. Participants must apply for accommodations under the College Board's Services for Students with Disabilities (SSD) program and must follow the SSD program's published procedures, which can be found at <http://www.collegeboard.com/ssd/student> and <http://professionals.collegeboard.com/testing/ssd>. Only College Board-approved accommodations are permitted. Any provided accommodations not previously and explicitly approved by the College Board's SSD program will result in scores that are not valid, and that cannot be reported to colleges, scholarship programs and other designated score recipients. Client will be responsible for designating an appropriate accommodations coordinator ('SSD Coordinator') to facilitate the application for and administration of approved accommodations. The 'Form to Establish an SSD Coordinator' is available at the above-referenced websites. Participants with accommodations previously approved by the College Board, and who have a College Board-issued SSD code, do not need to reapply for accommodations under this Program.

1.2.4. Registering Students for the Program

To participate in the Program, Client must ensure that students register by the deadlines designated, and using the methods described, in Attachment A. The Test Center Supervisor at each site is responsible for overseeing Program registration. The College Board will provide registration materials and instructions to the Test Center Supervisor. Client shall ensure that copies of the SAT Registration Guide are distributed to all Participants at least four weeks in advance of the administration as outlined in Attachment A. Participants who are absent from the designated test

administration date are eligible for one makeup test as outlined in Attachment A. The Participant is responsible for calling College Board customer service to transfer their registration to the designated makeup test date by the published registration deadline associated with such designated makeup test date. SAT Subject Tests are not offered under this Agreement. SAT fee waivers are not applicable to test fees under this Agreement, however normally fee waiver eligible students may use fee waivers for other services normally available to fee waiver recipients. For Clients utilizing the in-school make-up date, Test Center Supervisors must respond to the College Board's email to request make-up materials.

Client may choose to register students to take the SAT with Essay (where Client pays for the multiple choice test and essay), SAT with Essay (where Client pays for the multiple choice test, and Participants who want to add on the essay, pay for it themselves), or SAT (without essay). The Budget Schedule reflects the option the Client chose. The Client choice is effective for all Schools and Participants under this contract and individual School and Participant changes are not allowed.

1.2.5. Training of Designated Personnel at the Participating Schools

The College Board will provide all necessary training and/or instructional materials to designated Client personnel who will act as Test Center Supervisors, Registration Coordinators, SSD Coordinators, Online Course Coordinators, Associate Test Center Supervisors, Proctors, and Hall Monitors (collectively 'Designated Personnel'). The required training and/or instructional materials will be made available by the College Board to the Client and must be completed in accordance with the timeframes set forth in Attachment A. Designated Test Center Supervisors are required to adhere to all of the College Board's procedures, policies, and protocols related to test administration as specified in the Test Center Supervisor training and instructional materials, and may be required to complete Test Center staff agreements. Client is responsible for ensuring compliance with all required Designated Personnel training. College Board reserves the right to cancel the administration of the Program at any Test Center where any Designated Personnel fail to complete such training prior to the scheduled test administration.

1.2.6. Administering the SAT

The SAT will be administered under standard College Board test administration and security protocols as specified in the CMF and Test Center Supervisor training and instructional materials, unless otherwise stated in this Schedule, and will result in scores that are reportable to colleges for admissions purposes. In accordance with College Board policies, any test irregularity, including mis-administrations or security breaches, will be thoroughly investigated and may result in score cancellations. The Client is responsible for making all necessary arrangements to ensure that the testing environment and the security of all test materials satisfy College Board requirements as specified in the Test Center Supervisor training and instructional materials. The test will be administered by Client-employed personnel, who will not receive additional remuneration by the College Board. All Participants must test on either the designated test day or designated makeup test day. This Agreement does not guarantee that all Students targeted by Client for the Program will actually test. It is the responsibility of the Client to encourage Participants to complete the Program. Students testing under this agreement will follow the guidelines in the SAT Student Guide.

1.2.7. Delivering SAT Data and Reports

The College Board will furnish certain data and reports ('College Board Data') to Client through the data portal as part of the Program. Attachment B to Schedule 1, Data Licensing Agreement, defines, and governs the use of, such data.

1.2.8. Communications

The College Board will create and send a series of customized communications to support the Program. Communications will be organized and delivered in three phases: (1) Announcement and Awareness, which covers pre-test communications to inform Students, parents, districts and schools about the general purpose and goals of the SAT School Day initiative as well as key 'what to expect' information to help all Participants complete the necessary activities before test day; (2) Readiness and Preparation, which covers communications that school personnel will need to prepare and deliver the actual School Day experience, including important reminders from the College Board to Participants and their parents to make sure they know what to expect on test day; and (3) Post-Test Activity Reminders and Updates, which covers important information for school personnel, Participants and parents, as well as communications to all those who contributed to the success of the Program.

2. Fees and Payment

The Client assumes the responsibility for payment of all associated fees in accordance with the terms specified in Attachment A.

3. SAT School Day Program Terms and Conditions

3.1. SAT Program

3.1.1. **SAT Ownership:** The Client agrees and acknowledges that the SAT exam, SAT with Essay exam, and all items (questions) contained therein, including all copies thereof, all examination materials and all data, including but not limited to student scores derived from the exam, collected under this Agreement are at all times exclusively owned by the College Board, who is the exclusive owner of all rights therein, in and to the SAT examination including, without limitations, all copyrights, trademarks, trade secrets, patents and other similar proprietary rights, and all renewals and extensions thereof. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the SAT exam, and/or SAT with Essay exam, to the Client or that its normal security procedures will be altered in any way. SAT is a registered trademark of the College Board.

3.2. SAT Data and Reporting

3.2.1. Terms and conditions for SAT data and reporting are contained in Attachment B.

**Attachment A to Schedule 1
Work Plan**

1. Program Test Dates and Participating Cohort

Participating Cohort, Primary and Makeup Test Dates are as noted below.

Participating Cohort:	Juniors
Primary Test Date:	April 5, 2017
Make Up Test Date:	June 3, 2017

2. Registration

Program registration will be completed online by students using the Student Direct registration method; Students must have an e-mail account to complete registration. All Students must be registered by the Registration End Date defined elsewhere in this Attachment. The College Board will provide registration materials for Student Direct registration as outlined in Schedule 1. These materials will include online vouchers for Students and instructions for both the Students and the Test Center Supervisor. Each voucher contains an online registration code that Students must use to register for the Program. If the Client requires that Students provide a unique identifying number at the time of registration (for example, a state-issued student ID number), such requirement must be conveyed to the College Board at least 120 days in advance of the Registration Start Date defined elsewhere in this Attachment. It is the responsibility of the Client to ensure that all Students know their unique identifying number and are aware of any requirement that such number must be provided at the time of registration.

3. Client Obligations

The following milestones and their associated completion dates ('Deadline') are critical to the success of the Program. The Client acknowledges their role in ensuring that the Deadlines are met, and further acknowledges that failure to meet any particular Deadline may result in an incomplete delivery of the Program or suspension or cancellation of the Program. The Client and College Board agree and commit to providing clear and complete notice to one another in the event that any particular Deadline is jeopardized during the course of the Program.

April 5, 2017 Administration

Key Milestone	Deadline	Client Obligations
Complete Test Center Intake Form	11/11/2016	Client is responsible for compiling accurate contact information for all proposed test center locations, including designated Test Center Supervisor, and confirming Enrollment on the Test Center Intake Form provided by the College Board. Test Center Intake Forms must be complete before Test Center Master Forms are distributed to the test center locations.
Establish Test Centers	1/13/2017	The designated Test Center Supervisor at each participating school will complete a Test Center Master Form provided by the College Board and return it in accordance with the instructions on the form. This form is required to recognize the school as a Test Center for the Program and enable shipment of test materials to the Test Center. Compliance is required for all participating schools, even those who are currently registered as test centers for National SAT Administrations.
Online Registration Start Date	1/25/2017	Client will ensure compliance with all registration procedures in accordance with the terms outlined in Schedule 1 and this Attachment.
Bulk Registration start date	As indicated on bulk registration website	Client will ensure compliance with all registration procedures in accordance with the terms outlined in Schedule 1, this Attachment and the bulk registration website https://professionals.collegeboard.com/testing/bulkregistration
Application deadline for accommodations for Participants with disabilities	2/15/2017	Client will ensure timely application by all Participants requesting College Board approved accommodations in accordance with the terms outlined in Schedule 1.
SAT Registration Guide distribution to Students	3/8/2017	Client shall ensure that copies of the SAT Registration Guide are distributed to all Students.
Online Registration end date	3/22/2017	Client will ensure compliance with all registration procedures in accordance with the terms outlined in Schedule 1 and this Attachment.
Registration end date	As indicated on bulk registration website	Client will ensure compliance with all registration procedures in accordance with the terms outlined in Schedule 1, this Attachment and the bulk registration website https://professionals.collegeboard.com/testing/bulkregistration .
Complete training for all Test Center Staff	3/22/2017	Client will ensure compliance with training requirements for all Test Center staff (including Test Center Supervisors, Associate Supervisors, and Proctors in accordance with the terms outlined in Schedule 1.
SAT School Day Test Administration	4/5/2017	Client will ensure all personnel facilities and logistics are in place for a successful test administration in accordance with the terms outlined in Schedule 1.

4. SAT School Day Customer Service for Educators

The College Board will provide the Client with telephone customer service support for educators. Specifically the College Board will provide:

- Step-by-step assistance with College Board online tools (e.g. SAT Online Registration, SSD System, TCS Site, etc.)
- Assistance with completing required forms (e.g. Intake, CMF, AI Request Form, etc)
- Assistance with obtaining additional materials (e.g. Voucher Codes, Publications)
- Feedback mechanism for counselors

Standard hours of operation: Monday through Friday 9:00 a.m. to 5:00 p.m. Eastern Standard Time. Customer service for the SAT Program can also be accessed online at the following web address: <http://sat.collegeboard.org/contact>.

5. Required Information

The Client shall furnish the College Board with: (i) a list of districts and participating high schools with their respective High School Code as prescribed in Section 6, (List of Participating Schools); incorporated by reference herein. Changes to the list of participating high schools cannot be made after the following date:

April 5, 2017 Administration – December 21, 2017

6. List of Participating Schools
Administration
SAT School Day: Spring April 2017 Administration

DISTRICT NAME	SCHOOL NAME	HIGH SCHOOL CODE
Paramount Unified School District	Buena Vista High School	054576
Paramount Unified School District	Paramount High School	052365

7. Fee Calculation for Service and Deliverables

The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Cohort as indicated in section 1 of the College Readiness Agreement Budget Schedule ('Budget Schedule'), and the official Free and Reduced Price Lunch (FRPL) percentage of the Client. If, during the term covered by this Schedule, the College Board is furnishing other assessments to Client in addition to the SAT, or if multiple grades are being tested under this Schedule the fee calculation represents a greater discount. Please see the table below for specifics.

Free and Reduced Price Lunch (FRPL)	Suite Pricing (All Three Assessments)		Two Assessments and/or Grades		Single Assessment and/or Grade	
	With Essay	Without Essay	With Essay	Without Essay	With Essay	Without Essay
<25%	\$46.00	\$36.00	\$49.00	\$38.50	\$54.00	\$42.50
≥25% and <50%	\$37.00	\$29.00	\$40.00	\$32.00	\$50.00	\$40.50
≥50% and <75%	\$34.00	\$26.00	\$38.00	\$30.50	\$48.50	\$38.50
≥75%	\$30.00	\$23.00	\$36.00	\$28.50	\$46.50	\$36.50

Client will be charged a fixed fee based on enrollment, regardless of how many Participants actually test. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client will be given an opportunity to adjust and review the enrollment in the fall to determine their final fee.

If the Client determines, after the signing of this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (higher or lower), the Client must provide the College Board with the adjusted enrollment figures, and identify how and where College Board may confirm this information. The Client shall send the updated enrollment figures and an official enrollment report or references, on official letterhead, to: SAT School Day, College Board, 250 Vesey Street, New York, NY 10281 no later than

April 5, 2017 Administration – March 15, 2017

Notwithstanding the foregoing, after the administration of the exam, the College Board may request from Client a verification of enrollment by participating grade. If enrollment figures provided by the Client differ from those provided herein, the College Board will adjust the fee to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a participating grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional Participants at the then-current rate per student as indicated on the College Board's website currently located at <http://professionals.collegeboard.com/testing/sat-reasoning/register/fees>. The College Board will cooperate with the Client regarding the time to remit payment for such fees.

No Participant will be assessed an individual fee for testing under this Schedule if the Client has chosen SAT with Essay or SAT (without essay). For clients who have chosen SAT with Student Purchased Essay, individual Participants will register and pay for the essay in advance of the registration deadline. Furthermore, there are no fee waivers granted for Participants.

**Attachment B to Schedule 1
Data License Agreement**

1. The College Board Data

- 1.1. The College Board shall provide the following data, listed in 1.1.1-1.1.4 ('College Board Data') and reports to the School Day Client
 - 1.1.1. School and Student Deliverables
 - 1.1.1.1. Students Online Score Report
 - 1.1.1.2. Access to Official SAT Practice on Khan Academy; students can link their College Board and Khan Academy accounts to receive free personalized practice recommendations based on their performance.
 - 1.1.1.3. School online access to individual student score reports and aggregate score reports, and downloadable student data file.
 - 1.1.2. District Deliverables
 - 1.1.2.1. District online access to individual student score reports and aggregate score reports, and downloadable student data file.
 - 1.1.3. State Deliverables
 - 1.1.3.1. State online access to individual student score reports and aggregate score reports, and downloadable student data file.
 - 1.1.4. For the April 5, 2017 administration, SAT question content and answer explanations will be provided in the online system, for the primary test date only.
 - 1.1.4.1. The College Board grants the School District a non-exclusive, limited and revocable license to use the questions and answers explanations for the sole purpose of classroom teaching and internal reporting purposes. School District understands and acknowledges that the questions and answers explanation includes College Board copyrighted content and may also include third party copyrighted content for which the School District may only use for the aforementioned purposes. School District acknowledge and agrees that it has no right to upload or post to any website, cache, reproduce, modify, display, edit, alter or enhance any portion of the document or the third party content in any manner unless it has express written permission from the College Board and the owner of any third party content.
 - 1.1.4.2. The College Board reserves the right to revoke the above license grant if the School District violates the terms of the license. In addition, the College Board shall not be liable to the School District nor any third party for School District's use of the question and answers explanation (including but not limited to, any copyright infringement claims) beyond the scope of the license.
- 1.2. College Board Data shall be used only for the following purposes
 - 1.2.1. To enable the Client to incorporate College Board Data into its analysis and educational data warehouse systems to improve college readiness.

2. License Grant and terms of use

- 2.1. The Client shall not use the College Board Data for any other purpose except as granted in this Data License Agreement, nor shall they publish, for any purpose other than that granted herein, any College Board Data or any derivative works containing College Board Data without prior written consent of the College Board.

- 2.2. The Client acknowledges the sensitive and confidential nature of the College Board Data and it agrees that access to College Board Data will be given only to those employees who agree to be bound by the terms of this Data License Agreement.

3. Ownership of the Data

- 3.1. The College Board Data are, and at all times will remain, the sole property of the College Board. The College Board retains all right, title and interest in and to the College Board Data, and all copies thereof (including, without limitation, all copyrights, trade secrets, trademarks, patents and other similar proprietary rights therein).
- 3.2. The Client shall not reveal or release the College Board Data or transfer or assign any rights hereunder, in whole or in part, whether voluntary or by operation of law, without the prior written consent of the College Board.

4. Client License Grant and Terms of Use

- 4.1. The College Board shall not use the Client Data for any other purpose except as granted in this Data License Agreement, nor shall they publish, for any purpose other than granted herein, any Client Data or any derivative works containing Client Data without prior written consent of the Client.
- 4.2. The College Board acknowledges the sensitive and confidential nature of the Client Data and it agrees that access to the Client Data will be given only to those employees, who agree to be bound by the terms of this Data License Agreement.

VI. CLIENT CONTACT INFORMATION

	Primary ⁴	Data Recipient ⁵	Billing ⁶	Bulk Registration (optional) ⁷
Name:	Ryan Smith	Margarita Rodriguez	Omar Lopez	Monyrotana Keo
Title:	Assistant Superintendent	Director of Research	Accounting Assistant	Research Analyst
Address:	15110 South California Avenue	15110 South California Avenue	15110 South California Avenue	15110 South California Avenue
City/State/Zip:	Paramount, California 90723-4320	Paramount, California 90723-4320	Paramount, California 90723-4320	Paramount, California 90723-4320
Phone:	(562) 602-6000	(562) 602-6003	(562) 602-6022	(562) 602-6003
Email:	rsmith@paramount.k12.ca.us	mfrodriguez@paramount.k12.ca.us	olopez@paramount.k12.ca.us	mkeo@paramount.k12.ca.us

⁴ This is the person to whom the College Board should direct primary communications.

⁵ This is the person to whom the College Board should send applicable data/data access information for this Schedule, if different from the Primary Contact.

⁶ This is the person to whom the College Board should send the invoice for this Schedule, if different from the Primary Contact.

⁷ This is the person to whom the College Board should send the bulk registration information and access code for uploading the electronic file for processing.

BUDGET SCHEDULE

Product Name	Start Date	End Date	Quantity	Unit Price	Cost	Discount	Total Cost
PSAT/NMSQT EPP Fixed-Fee - 11th Grade	July 1, 2016	June 30, 2017	1236	15	\$ 18540.00	\$ 7416.00	\$ 11124.00
PSAT/NMSQT EPP Fixed-Fee - 10th Grade	July 1, 2016	June 30, 2017	1293	15	\$ 19395.00	\$ 7758.00	\$ 11637.00
PSAT 8/9 EPP Fixed- Fee - 9th Grade	July 1, 2016	June 30, 2017	1254	10	\$ 12540.00	\$ 6270.00	\$ 6270.00
SAT SD Fixed-Fee With Essay - 11th Grade	July 1, 2016	June 30, 2017	1236	57	\$ 70452.00	\$ 33372.00	\$ 37080.00

Subtotal: \$120,927.00
 Total Discount: \$54,816.00
 Total Cost: \$66,111.00

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: September 26, 2016
SUBJECT: Revised Board Policy 6172.5 – Opportunity Classes and Programs and Other Alternative Placements or Involuntary Transfers

BACKGROUND INFORMATION:

Submitted for second reading and adoption is revised Board Policy 6172.5 – Opportunity Classes and Programs and Other Alternative Placements or Involuntary Transfers. The proposed policy reflects revisions related to current State requirements and programs offered throughout the District. Revisions are indicated with underlines and strikethroughs. Words or sentences that are additions are underlined. Words or phrases that are no longer included are indicated with a strikethrough.

POLICY/ISSUE:

Board Policy 6172.5 – Opportunity Classes and Programs and Other Alternative Placement or Involuntary Transfers

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept for second reading and adopt proposed revised Board Policy 6172.5 – Opportunity Classes and Programs and Other Alternative Placements or Involuntary Transfers, which reflects current State requirements.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.7-A

CURRENT POLICY

BP 6172.5 (a)

Instruction

Opportunity Classes and Programs and Other Alternative Placements or Involuntary Transfers

The governing board shall maintain an opportunity school, class or program to assist students who are, or are in danger of becoming, insubordinate or disorderly, irregular in attendance, or habitually truant. The purpose of the opportunity school class, or program shall be to help such students resolve their problems in order to be maintained in regular classes or returned to regular classes or schools as soon as practicable.

While the assignment shall be mandatory to an Opportunity Class, Opportunity Program, Alternative Placement, (Fresh Start) or Involuntary Transfer, the assignment of any pupil to such programs shall be conducted with a view to the improvement of the pupil and to his/her restoration, as soon as practicable, to the regular classes in which he/she would, if not so assigned, be required to attend. Transportation to and from the assigned program becomes the responsibility of the parent or guardian.

“Opportunity program” as used herein refers to a program which is in accordance with the purposes and provisions of this policy and is established in any elementary or secondary school of the district for less than the minimum day required of opportunity class students. Students in grades 1 through 12 may be assigned to an opportunity school, class or program in accordance with the law. The opportunity school, class or program shall provide instruction and services designed to meet the needs of enrolled students.

The board hereby authorizes the Administrative Hearing Team comprised of administrators and school counselor to assign pupils to an opportunity class, or program in accordance with the provisions and purposes of this policy if such assignments are not contested.

The Director of Student Services shall ensure that not less than two times each school year a review is conducted at each school of the progress of each student assigned to an opportunity class for adjustment purposes to determine whether the pupil would benefit by returning to regular classes. Those participating in the review shall include a representative of the opportunity class, or program who is familiar with the pupil’s progress, and the parent of guardian of the pupil concerned at the option of the parent or guardian.

CURRENT POLICY

BP 6172.5 (b)

Instruction

Opportunity Classes and Programs and Other Alternative Placements or Involuntary Transfers

Legal Reference:	Education Code
	46180 Minimum Day for Opportunity School: Attendance
	46340 Computation in Opportunity Schools of Classes
	48265 Delivery of Truant
	48268 Order to Parent to Deliver Child to School for Remainder of School Term
	48269 Parent's Bond to Serve Attendance of Pupil
	48294 Disposition of Fines
	48630 et al. Opportunity Schools

Policy
Adopted: 3-10-87
revised: 2-22-05

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

PROPOSED POLICY

BP 6172.5 (a)

Instruction

Opportunity Classes and Programs Community Day School and Other Alternative Placements or Involuntary Transfers

~~The governing board shall maintain an opportunity school, class or program to assist students who are, or are in danger of becoming, insubordinate or disorderly, irregular in attendance, or habitually truant. The purpose of the opportunity school class, or program shall be to help such students resolve their problems in order to be maintained in regular classes or returned to regular classes or schools as soon as practicable.~~

~~While the assignment shall be mandatory to an Opportunity Class, Opportunity Program, Alternative Placement, (Fresh Start) or Involuntary Transfer, the assignment of any pupil to such programs shall be conducted with a view to the improvement of the pupil and to his/her restoration, as soon as practicable, to the regular classes in which he/she would, if not so assigned, be required to attend. Transportation to and from the assigned program becomes the responsibility of the parent or guardian.~~

~~“Opportunity program” as used herein refers to a program which is in accordance with the purposes and provisions of this policy and is established in any elementary or secondary school of the district for less than the minimum day required of opportunity class students. Students in grades 1 through 12 may be assigned to an opportunity school, class or program in accordance with the law. The opportunity school, class or program shall provide instruction and services designed to meet the needs of enrolled students.~~

~~The board hereby authorizes the Administrative Hearing Team comprised of administrators and school counselor to assign pupils to an opportunity class, or program in accordance with the provisions and purposes of this policy if such assignments are not contested.~~

~~The Director of Student Services shall ensure that not less than two times each school year a review is conducted at each school of the progress of each student assigned to an opportunity class for adjustment purposes to determine whether the pupil would benefit by returning to regular classes. Those participating in the review shall include a representative of the opportunity class, or program who is familiar with the pupil's progress, and the parent or guardian of the pupil concerned at the option of the parent or guardian.~~

PROPOSED POLICY

BP 6172.5 (b)

Instruction

Opportunity Classes and Programs Community Day School and Other Alternative Placements or Involuntary Transfers

The Governing Board recognizes the need to provide an appropriate alternative educational program for expelled students who are prohibited from attending regular schools in the district and for certain students referred by probation or district processes. The district shall operate one or more community day schools designed to meet the needs of these students. The Superintendent or designee shall ensure that any such school is operated in accordance with legal requirements related to enrollment, instructional time and facilities.

In order to foster positive attitudes and academic progress, the Board recognizes that community day schools must give students substantial individual help with their problems. To the extent possible, community day school programs shall provide a low student-teacher ratio as well as individualized instruction and assessment.

The Superintendent or designee shall establish procedures for the involuntary transfer of students to a community day school in accordance with law and administrative regulation.

Legal Reference:	Education Code	
	46180	Minimum Day for Opportunity School: Attendance
	46340	Computation in Opportunity Schools of Classes
	48265	Delivery of Truant
	48268	Order to Parent to Deliver Child to School for Remainder of School Term
	48269	Parent's Bond to Serve Attendance of Pupil
	48294	Disposition of Fines
	48630 et al.	Opportunity Schools

PROPOSED POLICY

BP 6172.5 (c)

Instruction

Opportunity Classes and Programs Community Day School and Other Alternative Placements or Involuntary Transfers

<u>1980-1986</u>	<u>County Community Schools</u>
<u>17085-17096</u>	<u>Emergency Portable Facilities</u>
<u>17365-17374</u>	<u>Filed Act, Fitness of Occupancy</u>
<u>48660-48666</u>	<u>Community Day Schools</u>
<u>48900-48926</u>	<u>Suspension or Expulsion</u>

Policy
Adopted: 3-10-87
revised: 2-22-05

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational
DATE: September 26, 2016
SUBJECT: Naviance Software Contract

BACKGROUND INFORMATION:

Creating a college going culture is one of the goals in Paramount Unified School District's, Local Control Accountability Plan. On September 9, 2015 the Board approved the purchase of the Naviance software program for Paramount High School-West Campus. This comprehensive college and career readiness software program provides an avenue for students to assess and align their strengths and interests to post-secondary goals. It also has provided an online program for 9-12 Counselors to create personalized success plans in which students:

- Set personal goals
- Search for colleges
- Explore careers based on personal skills and interests

As a result of the successful implementation at Paramount High School-West Campus, Buena Vista High School and Paramount High School, Naviance will be expanded to Paramount Community Day School in 2016-17 for students in grades 9-12. Software will be purchased to support effective use and implementation by counselors and support staff from Paramount Community Day School. Naviance On-Demand software will be utilized to support the training and follow-up needs for teachers, counselors, support staff and administrators on an ongoing basis.

The implementation plan for Naviance is as follows:

School Year	School	Grade
2015-16	Paramount High School-West Campus	Grade 9
2016-17	Buena Vista High School	Grades 10-12
	Paramount High School	Grades 10-12
	Paramount Community Day School	Grades 9-12

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

\$3,758.58 from LCAP Supplemental and Concentration funds

ACTION ITEM: 3.8-A

STAFF RECOMMENDATION:

Amend the purchase of Naviance software program in 2016-17 for Paramount Community Day School.

PREPARED BY:

Greg Francois, Director - Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Order Form



To:
 Paramount Unified School District
 15110 California Ave.
 Paramount, CA 90723-4378

Date: September 1, 2016

Hobsons Contact:
 Jon Coley
 jon.coley@hobsons.com
 (703) 859-7326

Product or Service	Subscriber	Quantity	Unit	Start Date	End Date	Price
AchieveWorks	Paramount Unified Community Day	60.00	Enrollment	9/2/2016	5/1/2017	\$330.00
Naviance College and Career Readiness Curriculum	Paramount Unified Community Day	60.00	Enrollment	9/2/2016	5/1/2017	\$1,466.67
Naviance Course Planner for District	Paramount Unified Community Day	60.00	Enrollment	9/2/2016	5/1/2017	\$696.67
Naviance for High School - District Edition	Paramount Unified Community Day	60.00	Enrollment	9/2/2016	5/1/2017	\$1,100.00
Naviance On-Demand Training	Paramount Unified School District	1.00	School	9/2/2016	5/1/2017	\$2,500.00
Discount:						(\$2,334.76)
Total Price:						\$3,758.58

Notes: (if applicable)	
Comments:	All figures quoted are exclusive of sales tax.

Please complete or update the following information:

Account Contacts	Name	Email Address
Primary	Gregoire Francois	
Billing	Gregoire Francois	gfrancois@paramount.k12.ca.us
Data/Technology		
Training		
Payment Method:	<input type="checkbox"/> Purchase Order # _____ <input type="checkbox"/> Credit Card # _____ <input type="checkbox"/> Check <input type="checkbox"/> Wire Transfer # _____	
	<i>If paying by credit or debit card</i> Expiration Date (MM/YY): ____ / ____ Billing Zip Code: _____ Security Code : _____	
CEEB Code:		

Prices are valid for 30 days from the date specified above. All costs are denominated in U.S. dollars. Payment is due within 30 days of your invoice date. Unless separate invoice and payment terms are specified, Hobsons will issue invoices once per year, with the first taking place upon execution of the order form and then annually thereafter throughout the term of the contract. Payment terms in all instances are Net 30.

The services are delivered in accordance with applicable terms that can be found at <https://succeed.naviance.com/auth/signin?tos=1#/tos>. By signing below, you agree to be bound by such terms and that such terms are made a part of this contract.

Please complete the contact and payment information as indicated, then sign below to indicate your acceptance. By signing this contract, you are stating that you are authorized by your institution to make this purchase. If a Purchase Order is required for payment to be issued, please indicate below. If you have selected professional services, travel expenses for on-site professional services will be billed separately following your session(s).

_____ Yes, a Purchase Order is required. It will be sent to Naviance by _____.

Upon execution by Authorized Signatory, Client hereby agrees to the Terms of Service which will become effective together with this Order Form as of the Signature Date below.

Signature

Printed Name and Position

Signature Date

Purchase Order & Order Forms:

Naviance, Inc.
50 E. Business Way, Suite 300
Cincinnati, OH 45241

Remit To:

Naviance, Inc.
P.O. Box 504571
St. Louis, MO 63150-4571

IF YOU CHOOSE TO FAX, THEN PLEASE CLICK ON THE 'SIGN ON PAPER' BUTTON FOLLOWED BY 'PRINT AND FAX' BUTTON AND FAX YOUR SIGNED ORDER FORM TO THE NUMBER PROVIDED ON THE COVERPAGE OF THE DOWNLOADED DOCUMENT

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: September 26, 2016
SUBJECT: Resolution 16-09, Transfer of Funds

BACKGROUND INFORMATION:

The Los Angeles County Office of Education (LACOE) requires Board approval to transfer funds between categories.

In the past several years the District has undergone extensive construction and modernization projects. In order to maintain the facilities, the Board approved a transfer from the Unrestricted General Fund to the Capital Facilities Fund (included in the 2016-17 Adopted Budget). Staff is requesting authorization to transfer the amount indicated below between the designated funds.

Amount	Transfer From	Transfer To	Purpose
\$750,000	Unrestricted General Fund (01)	Capital Facilities Fund (25)	Facilities

POLICY/ISSUE:

Board Policy 3140 – Transfer of Funds Between Categories

FISCAL IMPACT:

As shown above.

STAFF RECOMMENDATION:

Adopt Resolution 16-09, Transfer of Funds from the Unrestricted General Fund to the Capital Facilities Fund.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 4.1-A

PARAMOUNT UNIFIED SCHOOL DISTRICT

**RESOLUTION 16-09
TRANSFER OF FUNDS**

WHEREAS, Paramount Unified School District approved authorization for a transfer of funds from the General Fund to the Capital Facilities Fund; and,

WHEREAS, the amount transferred will be used to cover budgeted expenses incurred in the identified funds; and,

WHEREAS, the School District's Governing Board approved a transfer in the amount of \$750,000 from the Unrestricted General Fund (01) to the Capital Facilities Fund (25); and,

WHEREAS, these funds are now transferred to the appropriate fund from which all obligations are paid;

THEREFORE, BE IT RESOLVED, that funds from the General Fund be transferred to the Capital Facilities Fund.

ADOPTED this 26th day of September, 2016.

Tony Peña, President
Board of Education

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: September 26, 2016
SUBJECT: Resolution 16-10, Transfer of Funds

BACKGROUND INFORMATION:

The Los Angeles County Office of Education (LACOE) requires Board approval to transfer funds between categories.

In 2012 the District restructured its 1997 and 2001 Bridge Program Certificates of Participation debt. As a result of the restructuring, the District's debt payments were deferred for three years. Staff is requesting authorization to transfer the amount indicated below between the designated funds.

Amount	Transfer From	Transfer To	Purpose
\$795,000	Unrestricted General Fund (01)	Special Reserve Fund for Capital Outlay (40)	Debt Service Payments

POLICY/ISSUE:

Board Policy 3140 – Transfer of Funds Between Categories

FISCAL IMPACT:

As shown above.

STAFF RECOMMENDATION:

Adopt Resolution 16-10, Transfer of Funds from the Unrestricted General Fund to the Special Reserve Fund for Capital Outlay.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 4.2-A

PARAMOUNT UNIFIED SCHOOL DISTRICT

**RESOLUTION 16-10
TRANSFER OF FUNDS**

WHEREAS, Paramount Unified School District approved authorization for a transfer of funds from the General Fund to the Special Reserve Fund for Capital Outlay; and,

WHEREAS, the amount transferred will be used to cover budgeted expenses incurred in the identified funds; and,

WHEREAS, the School District's Governing Board approved a transfer, in the amount of \$795,000 from the Unrestricted General Fund (01) to the Special Reserve Fund for Capital Outlay (40); and,

WHEREAS, these funds are now transferred to the appropriate fund from which all obligations are paid;

THEREFORE, BE IT RESOLVED, that funds from the General Fund be transferred to the Special Reserve Fund for Capital Outlay.

ADOPTED this 26th day of September, 2016.

Tony Peña, President
Board of Education

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent of Business Services
DATE: September 26, 2016
SUBJECT: 2016-17 Budget Adjustments as of August 31, 2016

BACKGROUND INFORMATION:

Requests for budget adjustments are submitted for Board approval for various funds. The budget adjustments are self-balancing.

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
5000-5999	Services, Other Operating Expenses	\$ 539,551
9790	Reserves	42,120
	Total Transfer From:	\$ 581,671

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 86,479
2000-2999	Classified Salaries	12,912
3000-3999	Employee Benefits	19,222
4000-4999	Books and Supplies	352,147
6000-6999	Capital Outlay	110,911
	Total Transfer To:	\$ 581,671

ACTION ITEM: 4.3-A

GENERAL FUND (01.0) – RESTRICTED – TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 6,331
2000-2999	Classified Salaries	3,357
3000-3999	Employee Benefits	2,922
4000-4999	Books and Supplies	6,780
6000-6999	Capital Outlay	41,153
9790	Reserves	1,171,584
	Total Transfer From:	\$ 1,232,127

GENERAL FUND (01.0) – RESTRICTED – TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
5000-5999	Services, Other Operating Expenses	\$ 1,232,127
	Total Transfer To:	\$ 1,232,127

CHILD DEVELOPMENT FUND (12.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
4000-4999	Books and Supplies	\$ 200
	Total Transfer From:	\$ 200

CHILD DEVELOPMENT FUND (12.0) – TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
5000-5999	Services, Other Operating Expenses	\$ 200
	Total Transfer To:	\$ 200

CAFETERIA FUND (13.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	20,000
	Total Transfer From:	\$	20,000

CAFETERIA FUND (13.0) – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
5000-5999	Services, Other Operating Expenses	\$	20,000
	Total Transfer To:	\$	20,000

CAPITAL FACILITIES FUND (25.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	210,000
	Total Transfer From:	\$	210,000

CAPITAL FACILITIES FUND (25.0) – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
5000-5999	Services, Other Operating Expenses	\$	20,000
6000-6999	Capital Outlay		190,000
	Total Transfer To:	\$	210,000

POLICY/ISSUE:

Board Policy 3150 - Budget as Spending Plan

FISCAL IMPACT:

As reflected in the 2016-17 Revised Budget as shown above.

STAFF RECOMMENDATION:

Approve the 2016-17 Budget Adjustments for the General Funds, Unrestricted and Restricted, Child Development Fund, Cafeteria Fund, and Capital Facilities Fund.

PREPARED BY:

Patricia Tu, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

PARAMOUNT UNIFIED SCHOOL DISTRICT
 UNRESTRICTED GENERAL FUND (01)
 BUDGET REVISIONS
 2016-2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
			Adopted Budget	Unaudited Actuals	07/01 - 08/31	09/01 - 09/31	10/01 - 10/31	1st Interim	12/01 - 12/31	1/1 - 1/31	2nd Interim	3/1 - 3/31	04/01 - 04/31	5/1 - 5/31	Final Budget	
			Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Budget	
1																
2	Revenues:															
3	Revenue Limit Sources	8010-8099	\$ 155,078,350												\$ 155,078,350	
4	Federal Revenues	8100-8299	\$ 53,833												\$ 53,833	
5	Other State Revenues	8300-8599	\$ 2,716,720												\$ 2,716,720	
6	Other Local Revenues	8600-8799	\$ 580,035												\$ 580,035	
7	A. Total Revenues		\$ 158,428,938												\$ 158,428,938	
8	Expenditures:															
10	Certificated Salaries	1000-1999	\$ 65,869,909		86,479										\$ 65,869,909	
11	Classified Salaries	2000-2999	\$ 14,946,716		12,912										\$ 14,959,628	
12	Employee Benefits	3000-3999	\$ 33,022,550		19,222										\$ 33,041,752	
13	Books and Supplies	4000-4999	\$ 9,629,269		352,147										\$ 10,181,416	
14	Services, Other Operating Expenses	5000-5999	\$ 13,348,051		(539,551)										\$ 12,808,500	
15	Capital Outlay	6000-6999	\$ 6,144,784		110,911										\$ 6,255,705	
16	Other Outgo	7100-7299	\$ 100,000												\$ 100,000	
17	Indirect Costs	7300-7399	\$ (963,365)												\$ (963,365)	
18	B. Total Expenditures		\$ 142,297,904		\$ 42,120										\$ 142,340,024	
19																
20	C. Excess (Deficiency) of Revenues		\$ 16,131,034		\$ (42,120)										\$ 16,088,914	
21	Over Expenditures															
22																
23	Other Financing Sources/Uses															
24	D. Transfers In	8910-8929														
25	E. Transfers Out	7610-7629	\$ 1,545,000												\$ 1,545,000	
26	F. Financing Sources	8930-8979														
27	G. Financing Uses	7630-7699														
28	H. Flexibility Transfers	8997														
29	I. Flexibility Transfers	8998														
30	J. Contributions to Res. Programs	8980-8999	\$ (18,039,522)												\$ (18,039,522)	
31	K. Total, Other Sources/Uses		\$ (19,584,522)												\$ (19,584,522)	
32																
33	Net Increase (Decrease) in Fund Balance		\$ (3,453,488)		\$ (42,120)										\$ (3,495,608)	
34																
35																
36	Beginning Balance		\$ 29,821,954	\$ 40,900,660	\$ 40,900,660										\$ 40,900,660	
37	Ending Balance		\$ 26,368,466	\$ 40,900,660	\$ 40,858,540										\$ 37,402,952	
38																
39																

PARAMOUNT UNIFIED SCHOOL DISTRICT
RESTRICTED GENERAL FUND (01)
BUDGET REVISIONS
2016-2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/12/16	07/01 - 08/31 Board Date 9/26/16	09/01 - 09/31 Board Date	10/01 - 10/31 Board Date	1st Interim Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
1															
2	Revenues:														
3	Revenue Limit Sources	8010-3099	\$												\$
4	Federal Revenues	18100-5299	\$	8,820,931											8,820,931
5	Other State Revenues	8300-8599	\$	8,766,837											8,766,837
6	Other Local Revenues	8600-8799	\$	1,310,401											1,310,401
7	A.Total Revenues		\$	18,898,169	\$		\$		\$		\$		\$		18,898,169
8															
9	Expenditures:														
10	Certificated Salaries	1000-1999	\$	13,347,341	(6,331)										13,341,010
11	Classified Salaries	2000-2999	\$	6,825,690	(3,357)										6,822,533
12	Employee Benefits	3000-3999	\$	7,248,666	(2,922)										7,245,743
13	Books and Supplies	4000-4999	\$	2,688,054	(6,780)										2,681,274
14	Services, Other Operating Expenses	5000-5999	\$	6,635,066	1,232,127										8,067,193
15	Capital Outlay	6000-6999	\$	388,929	(41,153)										347,776
16	Other Outgo	7100-7299	\$	80,000											80,000
17	Indirect Costs	7300-7399	\$	727,305											727,305
18	B.Total Expenditures		\$	38,141,240	\$		\$		\$		\$		\$		39,312,824
19															
20	C. Excess (Deficiency) of Revenues														
21	Over Expenditures		\$	(19,243,071)	\$		\$		\$		\$		\$		(20,414,655)
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-9929	\$												\$
25	E. Transfers Out	7610-7629	\$												\$
26	F. Financing Sources	8930-8979	\$												\$
27	G. Financing Uses	7630-7699	\$												\$
28	H. Flexibility Transfers	8997	\$												\$
29	I. Flexibility Transfers	8998	\$												\$
30	J. Contributions to Res. Programs	8980-8999	\$	18,039,522											18,039,522
31	K.Total Other Sources/Uses		\$	18,039,522	\$		\$		\$		\$		\$		18,039,522
32															
33	Net Increase (Decrease) in Fund Balance		\$	(1,203,549)	\$		\$		\$		\$		\$		(2,375,133)
34															
35															
36	Beginning Balance		\$	1,891,665	\$	7,287,817	\$	7,287,817	\$		\$		\$		16,467,300
37	Ending Balance		\$	688,116	\$	6,115,233	\$		\$		\$		\$		14,092,167
38															

PARAMOUNT UNIFIED SCHOOL DISTRICT
CHILD DEVELOPMENT FUND (12)
BUDGET REVISIONS
2016-2017

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
		Adopted Budget	Unaudited Actuals Board Date 9/12/16	07/01 - 08/31 Board Date 9/26/16	09/01 - 09/31 Board Date	10/01 - 10/31 Board Date	1st Interim Board Date	12/01 - 12/31 Board Date	1/1 - 1/31 Board Date	2nd Interim Board Date	3/1 - 3/31 Board Date	04/01 - 04/31 Board Date	5/1 - 5/31 Board Date	Final Budget
1														
2	Revenues:													
3	Revenue Limit Sources	8010-8099 \$	-											
4	Federal Revenues	8100-8299 \$	304,257											304,257
5	Other State Revenues	8300-8599 \$	2,052,651											2,052,651
6	Other Local Revenues	8600-8799 \$	28,400											28,400
7	A. Total Revenues		2,385,308 \$											2,385,308
8														
9	Expenditures:													
10	Certificated Salaries	1000-1999 \$	682,430											682,430
11	Classified Salaries	2000-2999 \$	718,566											718,566
12	Employee Benefits	3000-3999 \$	576,651											576,651
13	Books and Supplies	4000-4999 \$	128,276											128,276
14	Services, Other Operating Expenses	5000-5999 \$	176,473	(200)										176,673
15	Capital Outlay	6000-6999 \$	-	200										-
16	Other Outgo	7100-7299 \$	-											-
17	Indirect Costs	7300-7399 \$	99,512											99,512
18	B. Total Expenditures		2,381,908 \$											2,381,908
19														
20	C. Excess (Deficiency) of Revenues		3,400 \$											3,400
21	Over Expenditures													
22														
23	Other Financing Sources/Uses													
24	D. Transfers In	8910-8929 \$	-											-
25	E. Transfers Out	7610-7629 \$	-											-
26	F. Financing Sources	8930-8979 \$	-											-
27	G. Financing Uses	7630-7699 \$	-											-
28	H. Contributions to Res. Programs	8980-8999 \$	-											-
29	I. Total Other Sources/Uses													
30														
31	Net Increase (Decrease) in Fund Balance		3,400 \$											3,400
32														
33														
34	Beginning Balance		898,273 \$	710,598	710,598 \$									2,319,469
35	Ending Balance		901,673 \$	710,598 \$	710,598 \$									2,322,869

PARAMOUNT UNIFIED SCHOOL DISTRICT
CAFETERIA FUND (61)
BUDGET REVISIONS
2016-2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/12/16	07/01 - 08/31 Board Date 9/26/16	09/01 - 09/31 Board Date	10/01 - 10/31 Board Date	1st Interim Board Date	12/01 - 12/31 Board Date	1/1 - 1/31 Board Date	2nd Interim Board Date	3/1 - 3/31 Board Date	04/01 - 04/31 Board Date	5/1 - 5/31 Board Date	Final Budget
1															
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ 8,646,350												\$ 8,646,350
5	Other State Revenues	8300-8599	\$ 688,794												\$ 688,794
6	Other Local Revenues	8600-8799	\$ 379,856												\$ 379,856
7	A. Total Revenues		\$ 9,715,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,715,000
8	Expenditures:														
10	Certificated Salaries	1000-1999	\$ -												\$ -
11	Classified Salaries	2000-2999	\$ 3,548,022												\$ 3,548,022
12	Employee Benefits	3000-3999	\$ 1,571,939												\$ 1,571,939
13	Books and Supplies	4000-4999	\$ 4,317,127		(20,000)										\$ 4,297,127
14	Services, Other Operating Expenses	5000-5999	\$ 220,226		20,000										\$ 240,226
15	Capital Outlay	6000-6999	\$ -												\$ -
16	Other Outgo	7100-7299	\$ -												\$ -
17	Indirect Costs	7300-7399	\$ -												\$ -
18	B. Total Expenditures		\$ 9,657,314	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,657,314
19															
20	C. Excess (Deficiency) of Revenues		\$ 57,686	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,686
21	Over Expenditures														
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8810-8929	\$ -												\$ -
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	7930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Contributions to Res. Programs	8680-8999	\$ -												\$ -
29	I. Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30															
31	Net Increase (Decrease) in Fund Balance		\$ 57,686	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,686
32															
33															
34	Beginning Balance		\$ 953,986	\$ 737,954	\$ 737,954	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,429,893
35	Ending Balance		\$ 1,011,672	\$ 737,954	\$ 737,954	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,487,579

PARAMOUNT UNIFIED SCHOOL DISTRICT
CAPITAL FACILITIES FUND (25)
BUDGET REVISIONS
2016-2017

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
		Adopted Budget	Unaudited Actuals Board Date 9/12/16	07/01 - 08/31 Board Date 9/26/16	09/01 - 09/31 Board Date	10/01 - 10/31 Board Date	1st Interim Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
1														
2	Revenues:													
3	Revenue Limit Sources	\$ -												\$ -
4	Federal Revenues	\$ -												\$ -
5	Other State Revenues	\$ -												\$ -
6	Other Local Revenues	\$ 198,000												\$ 198,000
7	A.Total Revenues	\$ 198,000												\$ 198,000
8	Expenditures:													
10	Certificated Salaries	\$ -												\$ -
11	Classified Salaries	\$ -												\$ -
12	Employee Benefits	\$ -												\$ -
13	Books and Supplies	\$ 259,800		(210,000)										\$ 49,800
14	Services, Other Operating Expenses	\$ 335,200		20,000										\$ 355,200
15	Capital Outlay	\$ 105,000		190,000										\$ 295,000
16	Other Outlay	\$ -												\$ -
17	Indirect Costs	\$ -												\$ -
18	B.Total Expenditures	\$ 700,000												\$ 700,000
19														
20	C. Excess (Deficiency) of Revenues Over Expenditures	\$ (502,000)												(502,000)
22	Other Financing Sources/Uses													
24	D. Transfers In	\$ 750,000												\$ 750,000
25	E. Transfers Out	\$ -												\$ -
26	F. Financing Sources	\$ -												\$ -
27	G. Financing Uses	\$ -												\$ -
28	H. Contributions to Res. Programs	\$ -												\$ -
29	I.Total, Other Sources/Uses	\$ 750,000												\$ 750,000
30														
31	Net Increase (Decrease) in Fund Balance	\$ 248,000												\$ 248,000
32														
33														
34	Beginning Balance	\$ 2,412,566	\$ 2,366,636	2,366,636										\$ 7,145,837
35	Ending Balance	\$ 2,660,566	\$ 2,366,636	\$ 2,366,636										\$ 7,393,837

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: September 26, 2016
SUBJECT: Notices of Completion – Field Service Contracts

BACKGROUND INFORMATION:

At the meeting of May 25, 2016, the Board of Education authorized the renewal of field service contracts. Individual projects over \$15,000 require a formal notice of completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project.

The following projects are complete:

Vendor	Project Description	Contract Amount	5% Retention Amount
FC & Sons Roofing, Inc.	Collins: replace roof front office (Bid #4-15-16) P.O. 17-00434	\$ 29,084.00	\$ 1,454.20
South Bay Heating & Air Conditioning, Inc.	Alondra: replacement energy management system (Bid #1-13-14) P. O. 17-00432	\$ 136,300.00	\$ 6,815.00
Universal Asphalt Company	PHS: repair asphalt north parking lot (Bid #3-13-14) P. O. 17-00408	\$ 28,775.00	\$ 1,438.75

Once the project is deemed complete, it is the responsibility of the District's Board to formally accept the project, file a Notice of Completion and authorize payment to all contracted parties as allowed by contract.

POLICY/ISSUE:

Board Policy 7430 – Acceptance of Completed Projects

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept as completed the Field Service Contracts for replacement of the roof at the front office of Collins School, replacement of the energy management system at Alondra School, and replacement of asphalt at the north parking lot of Paramount High School, and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

ACTION ITEM: 4.4-A

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: September 26, 2016
SUBJECT: Recertification Application for *Schools to Watch – Taking Center Stage* for Alondra and Jackson Middle Schools

BACKGROUND INFORMATION:

Schools to Watch is a national awards program that recognizes middle schools that are academically excellent, socially equitable, have a culture of strong collaborative leadership and serve the socio-emotional needs of all learners. After receiving initial certification, schools need to apply for recertification every three years. To apply for this recognition, schools are required to write an application that describes how their programs are exemplary and how they reflect the research on effective middle schools.

After being awarded *Schools to Watch* status in 2014, Alondra and Jackson Middle Schools will reapply for certification this year. After their applications pass to the next phase of the process a team of educators will visit each school to validate their practices. Schools that are awarded the distinction of being a *School to Watch* attend a state and national conference to share their work and serve as models for other middle schools to visit. Copies of the applications are attached under separate cover.

PREPARED BY:

Deborah Stark, Assistant Superintendent-Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on especially reading/language arts, ELD, mathematics and core.